

**BEACH HAVEN BOARD OF EDUCATION  
BEACH HAVEN, NEW JERSEY  
REGULAR MEETING, NOVEMBER 26, 2013 AT 7:00 P.M.**

**M I N U T E S**

**MINUTES OF THE REGULAR MEETING of the Board of Education of the Borough of Beach Haven, County of Ocean, State of New Jersey held on Tuesday, November 26, 2013.**

The meeting was called to order at 7:00 p.m. by Donna Kilcommons, Vice President at the Beach Haven School in the gymnasium. The Vice President led the group in the flag salute.

**MEMBERS PRESENT:** Sandra Close, Donna Kilcommons, Dina Ranade  
**MEMBERS LATE:** Amy Haig 7:05 p.m.

**ALSO PRESENT:** EvaMarie Raleigh, Superintendent, Alan Schmoll, Board Attorney, Brian Falkowski, School Business Administrator and Lil Brendel, Board Secretary.

**OPEN PUBLIC MEETINGS ACT**

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On November 22, 2013 advance written notice of this meeting was delivered to the Asbury Park Press. The meeting notice was posted at the Beach Haven School on November 22, 2013 and published in the Asbury Park Press on November 23, 2013.

**BOARD SECRETARY REPORTS**

Upon motion of Mrs. Kilcommons seconded by Ms. Ranade the meeting moved into closed session at 7:10 pm. The meeting resumed at 7:30 p.m.

Ms. Tomlinson wanted to know what policies were revised. Ms. Raleigh responded that Strauss Esmay provided updates for the mandated policies that were destroyed in storm.

Upon motion of Mrs. Close seconded by Mrs. Haig the following motion was approved:

**APPROVE MINUTES**

**RESOLVED,** That the Board of Education approve the minutes of the following meetings:

October 24, 2013 – Regular Meeting

**ROLL CALL:**

**AYES:** Mrs. Close, Mrs. Kilcommons, Mrs. Haig and Ms. Ranade

Upon motion of Mrs. Close seconded by Mrs. Haig the following resolution was approved:

**APPROVE PAYMENT OF BILLS**

**RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE PAYMENT OF BILLS FROM OCTOBER 14, 2013 THROUGH NOVEMBER 16, 2013, AS FOLLOWS:**

CURRENT ACCOUNT \$166,701.79

**ROLL CALL:**

**AYES:** Mrs. Close Mrs. Haig, Mrs. Kilcommons and Ms. Ranade

Upon motion of Mrs. Close seconded by Mrs. Haig the following resolutions were approved:

**APPROVE FINANCIAL REPORTS**

**RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE FINANCIAL REPORTS OF THE BOARD SECRETARY AND THE TREASURER OF SCHOOL MONEY, FOR THE MONTH OF OCTOBER 31, 2013, WHICH ARE IN AGREEMENT.**

**APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES**

PURSUANT TO N.J.A.C. 6A:23-2.11 I, BRIAN FALKOWSKI, SCHOOL BUSINESS ADMINISTRATOR, CERTIFY THAT AS OF NOVEMBER 16, 2013, NO BUDGETARY LINE ITEM ACCOUNT HAS OBLIGATIONS AND PAYMENTS (CONTRACTED ORDER) WHICH TOTAL EXCEED THE AMOUNT APPROPRIATED BY THE DISTRICT BOARD OF EDUCATION PURSUANT TO N.J.S.A. 18A:22-8.1, THAT THE DISTRICT FINANCIAL ACCOUNTS HAVE BEEN RECONCILED AND ARE IN BALANCE.

**ROLL CALL:**

AYES: Mrs. Close, Mrs. Kilcommons, Mrs. Haig and Ms. Ranade

**COMMITTEE REPORTS**

Strategic Planning Committee will meet on Tuesdays Ms. Raleigh will get back to the board on dates.

Ms. Raleigh also discussed cleaning services with Board we have two quotes and wanted direction from the Board as to see if we get more applications or move forward.

Ms. Raleigh reported on QSAC and the walk through by County. The official visit is February 5, 2014.

Ms. Raleigh presented NJ ASK Student Data.

Ms. Ranade discussed Parent Connection on the NJSBA's website. Discussion arose between Ms. Ranade and the Ms. Raleigh regarding communication between the Board and Parents of Beach Haven School. Ms. Ranade suggested that we do something like NJSBA. Ms. Raleigh replied that in the future there would be a place on the website.

Upon motion of Mrs. Close seconded by Mrs. Haig the following resolutions were approved:

**SUPERINTENDENT'S RECOMMENDATIONS****APPROVE FIRE DRILLS AND SECURITY DRILLS FOR OCTOBER**

RESOLVED, That the Board of Education approve the fire drills and security drills for October 2013.

**MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES**

Zero Incidences for October

**APPROVE THE FOLLOWING CLASS TRIPS**

RESOLVED, That the Board of Education approve the following class trips:

- Grade 6 to attend Medieval Times with Eagleswood on March 28, 2014 at a cost of \$32.95 each
- Grades 4-6 to attend McGuire-Dix-Lakehurst Base Tour on June 5, 2014 or March 20, 2014

**APPROVE BASIC SKILLS FOR STUDENTS**

RESOLVED, That the Board of Education approve Basic Skills for Students beginning November 11, 2013-May 15, 2014 at a cost of \$45 per session performed by Patrice Pottichen, Kim Carey and Janice Carroll

**APPROVE ARCHERY GRANT**

RESOLVED, That the Board of Education approve the application for the archery grant for the gym Program at a cost not to exceed \$2429 less \$550.

**ACCEPT 21<sup>ST</sup> CENTURY CLASSROOM FURNITURE DONATION**

RESOLVED, That the Board of Education accept the 21<sup>st</sup> Century Classroom furniture donation from Promedia Technology Services Inc.

**ROLL CALL:**

AYES: Mrs. Close, Mrs. Kilcommons, Mrs. Haig and Ms. Ranade

Upon motion of Mrs. Close seconded by Mrs. Haig the following resolution was approved:

**ACCEPT DONATION FROM COMMUNITY ARTS PROGRAM**

RESOLVED, That the Board of Education accept the Community Arts Program donation in the amount of \$1,550.00.

ROLL CALL:

AYES: Mrs. Close, Mrs. Kilcommons, Mrs. Haig and Ms. Ranade

Upon motion of Mrs. Close seconded by Ms. Ranade the following resolutions were approved:

**APPROVE THE FIRST READING OF THE FOLLOWING MANDATED POLICIES PRESENTED BY STRAUSS ESMAY**

RESOLVED, That the Board of Education approve the first reading of the following mandated policies presented by Strauss Esmay.

- Policy 1240 – Evaluation of the Superintendent
- Policy 3142 Nonrenewal of Nontenured Teaching staff member
- Policy 3144 – Certification of Tenure Charges
- Policy 3221 – Evaluation of Teachers
- Policy 3222 – Evaluation of Teaching Staff Members, excluding teachers and administrators
- Policy 4146 – Nonrenewal of nontenured support staff member

BE IT FURTHER RESOLVED, That the Board of Education update all policies with changes presented by Strauss Esmay.

ROLL CALL:

AYES: Mrs. Close, Mrs. Kilcommons, Mrs. Haig and Ms. Ranade

Upon motion of Mrs. Close seconded by Ms. Haig the following resolution was approved:

**ACCEPT THE RETIREMENT OF BETTY BENSTEN EFFECTIVE FEBRUARY 1, 2014**

RESOLVED, That the Board of Education with regret accept the retirement of Betty Bensten effective February 3, 2014. Ms. Raleigh read retirement letter from Betty Bensten.

ROLL CALL:

AYES: Mrs. Close, Mrs. Kilcommons, Mrs. Haig and Ms. Ranade

Upon motion of Mrs. Close seconded by Mrs. Haig the following resolution was approved:

**APPROVE AGREEMENT WITH REGINA BIRCHLER**

RESOLVED, That the Board of Education approve the agreement with Regina Birchler as presented.

ROLL CALL:

AYES: Mrs. Close, Mrs. Kilcommons, Mrs. Haig and Ms. Ranade

**CORRESPONDENCE:**

- Attendance and Enrollment

ROLL CALL:

AYES: Mrs. Close, Mrs. Kilcommons, Mrs. Haig and Ms. Ranade

**Announcements**

Regular Meeting - Tuesday, December 17, 2013 at 7:00 p.m. Discussion arose regarding Reorganization Meeting. The meeting will be held on January 7, 2014 at 7:00 p.m.

**Privilege of the Floor**

Mrs. Markowski stated that we had conferences with the teachers and they are good and trying...the class needs to be worked on. She understands that the IPADS have been distributed to each teacher. They should be classroom sets of IPADs and not to teacher. She has a concern as to how the IPADS are used. Ms. Deely stated that her son is fortunate to have an ipad and it is very helpful to him. He used it to find information on Helen Keller and Veteran's Day. IPAD's are great resources.

Ms. Tomlinson asked Board to continue to look at everyone who they are hiring. She also asked if there was a policy regarding the Superintendent's granddaughter and nephew to be in attendance at the Beach Haven School. The school is not a day care or babysitting service. Ms. Tomlinson also asked about her OPRA Request and when it would be available to her. Mrs. Brendel responded this evening. Ms. Tomlinson also asked when the door would be fixed since the children could just walk out. Ms. Raleigh's response it is being worked on and should be completed by end of week.

Ms. Raleigh also had a request for use of facilities over the summer for a possible basketball camp in July. She will follow up and let them know that we have no air conditioning in our gym.

Upon motion of Mrs. Close seconded by Mrs. Haig the meeting was adjourned at 8:55 p.m.

Respectfully submitted:

Lil Brendel, Board Secretary  
APPROVED: LB 12/17/13