1. The meeting was called to order by Mr. Falkowski at 6:00 p.m. at Beach Haven School.
2. OPEN PUBLIC MEETINGS STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given in the following manner the meeting notice was submitted to Asbury Park Press on December 15, 2016 and posted at the Beach Haven School. The meeting notice was published in the Asbury Park Press on December 17, 2016.

1. ROLL CALL

|  |  |  |
| --- | --- | --- |
| **Name** | **Present** | **Absent** |
| Irene Hughes | X |  |
| Kathy Kelly | X |  |
| Meredith O’Donnell | X |  |
| Carol Labin | X |  |
| Jen Tomlinson | X |  |

1. FLAG SALUTE – Mr. Falkowski led the flag salute.
2. PUBLIC SESSION MINUTES AND EXECUTIVE SESSION TO BE APPROVED FOR NOVEMBER 21, 2016.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name | Motion | Yes  | No  | Abstain |
| Irene Hughes | 2 | X |  |  |
| Kathy Kelly |  |  |  | X |
| Meredith O’Donnell |  | X |  |  |
| Carol Labin |  | X |  |  |
| Jen Tomlinson | 1 | X |  |  |

1. PRESENTATIONS – There were no presentations.
2. EXECUTIVE SESSION: Upon motion of Irene Hughes, seconded by Jen Tomlinson the meeting moved into executive session at 6:01 p.m. Upon motion of Jen Tomlinson seconded by Irene Hughes the regular meeting resumed at 6:30 p.m.
3. COMMUNICATIONS – Ms. Hughes stated the BHEA and the Board of Education negotiation process will be more informal.
4. COMMENTS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS ONLY

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

1. SUPERINTENDENT RECOMMENDATIONS

Action to Be Taken

* 1. **Finance/Operation**s

101 Financial Reports of the Board Secretary– November 30, 2016

102 Financial Reports of the Treasurer– November 30, 2016

103 Bills List – November 23-30, 2016; December 1-19, 2016

104 Monthly Certifications of Budgetary Major Accounts/Fund Status

105 Accept the Audit for the 2015-16 School year performed by Robert Hulsart & Company. There were no recommendations.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes |  | X |  |  |
| Kathy Kelly |  | X |  |  |
| Meredith O’Donnell | 2 | X |  |  |
| Carol Labin |  | X |  |  |
| Jen Tomlinson | 1 | X |  |  |

* 1. Education –

201 Approval for Deborah Harkness and Jessica Wiehr to represent Beach Haven at a workshop on Monday, January 30, 2017 “Rethinking, Redesigning and Re-engineering Science Instruction for the NGSS Classroom at the Brick Township Professional Development Center

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes |  | X |  |  |
| Kathy Kelly | 1 | X |  |  |
| Meredith O’Donnell |  | X |  |  |
| Carol Labin |  | X |  |  |
| Jen Tomlinson | 2 | X |  |  |

 C: Personnel

301 Approve the appointments of Kimberly Carey and Sharon Dugan as co-advisors for the Beach Haven School Yearbook for a stipend of $750

302 Approve the following additions to the substitute list: Ashlee Fraser, Ila Biegel, Theresa Lustenberger, Sharon Dugan and Barbara Byrnes

303 Approve Melissa Applegate as substitute for Ms. D’Arcangelo’s maternity leave, January 2, 2017-March 17, 2017 at a cost of $70 per day.

304 Approve updated job description for the Board Secretary position.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes | 1 | X |  |  |
| Kathy Kelly | 2 | X |  |  |
| Meredith O’Donnell |  | X |  |  |
| Carol Labin |  | X |  |  |
| Jen Tomlinson |  | X |  |  |

1. Policies/Regulations

401 Approve the November Harassment, Intimidation & Bullying Incidents-Zero for November 2016.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes |  | X |  |  |
| Kathy Kelly |  | X |  |  |
| Meredith O’Donnell | 2 | X |  |  |
| Carol Labin |  | X |  |  |
| Jen Tomlinson | 1 | X |  |  |

1. Governance:

501 Approve the NJDOE Equivalency Application for high performing districts to be relieved of QSAC DPR and QSAC monitoring.

502 Approve 2016-17 School Health Nursing Service Plan

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes | 1 | X |  |  |
| Kathy Kelly |  | X |  |  |
| Meredith O’Donnell |  | X |  |  |
| Carol Labin |  | X |  |  |
| Jen Tomlinson | 2 | X |  |  |

1. Facilities/Operations

601 Approve the Fire Drill on 11/17/16 and Security Drill on 11/30/16

602 Approve PTA’s request to use the gym on December 14, 2016 and December 16, 2016 for the annual Holiday Shop and Pictures with Santa.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes | 2 | X |  |  |
| Kathy Kelly |  | X |  |  |
| Meredith O’Donnell |  | X |  |  |
| Carol Labin |  | X |  |  |
| Jen Tomlinson | 1 | X |  |  |

701: Committee Reports:

702: OLD BUSINESS: None

703: NEW BUSINESS: The Reorganization meeting will be January 5, 2017 at 4:30 p.m.

Mr. Krushinski presented Kathy Kelly with a Certificate of Appreciation for her service on the Board of Education. Ms. Tomlinson presented her with flowers for her service.

704. COMMENTS FROM MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

 This meeting will now be open to public for comments on General Items only. If your comment

 pertains to students, personnel, litigation or negotiations, we would ask that you see the

 Superintendent after the meeting since the Board does not discuss such items in public.

 Please state your name and address. Comments must be limited to three minutes per person.

 Mrs. Carnevale thanked Kathy Kelly for her service on the Board of Education.

Upon motion of Irene Hughes seconded by Jen Tomlinson the meeting was adjourned at 6:42 p.m.

Approved: 1/31/17