

BEACH HAVEN BOARD OF EDUCATION  
Beach Haven, NJ 08008

PUBLIC MINUTES  
BUSINESS MEETING

PLACE: Beach Haven Elementary School

DATE: September 27, 2017

TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Jean Frazier	X	
Carol Labin	X	
Jen Tomlinson		X
Meredith O'Donnell	X	

FLAG SALUTE: Pledge of Allegiance to the Flag

**A. PUBLIC SESSION and EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:**

1. August 30, 2017

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier	2	X		
Carol Labin		X		
Jen Tomlinson		Absent		
Meredith O'Donnell		X		

**B. PRESENTATION:**

There were no presentation for the month of September 2017.

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**C. COMMUNICATIONS:**

There was no communication for the month of September 2017.

**D. COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)**

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

The meeting was opened to the public for comments on specific agenda items only. There were no comments from the public.

**E. SUPERINTENDENT RECOMMENDATIONS:**

Actions to Be Taken:

Finance/Operations:

1. To authorize the Superintendent of Schools to make the following transfers within accounts for the month of July 2017.
2. BE IT RESOLVED by the Beach Haven Board of Education that the September 2017 bills totaling \$57,191.68 as well as the August 2017 Payroll Bills totaling \$62,317.49 for 2017-2018 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
3. To accept the financial report of the Secretary for the month ending June 30, 2017: Balance on hand \$1,003,256.17

Board Secretary's Month Certification  
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Brian F. Savage, School Business Administrator/Board Secretary, certifies that as of June 30, 2017, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of June 30, 2017, after review of the Secretary's monthly financial report (appropriations' section) and upon consultation with

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the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending June 2017.

5. To accept the financial report of the Secretary for the month ending July 31, 2017: Balance on hand \$1,168,387.41

**Board Secretary's Month Certification  
Budgetary Line Item Status**

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Brian F. Savage, School Business Administrator/Board Secretary, certifies that as of July 31, 2017, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of July 31, 2017, after review of the Secretary’s monthly financial report (appropriations’ section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

6. To accept the financial report of the Treasurer of School Monies ending July, 2017.

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson		Absent		
Meredith O’Donnell	2	X		

**F. EDUCATION:**

1. To approve a field trip to Russo’s Farm for 2nd and 3rd Grades on October 6th at a cost of \$240.00.
2. To approve a field trip to Russo’s Farm for Pre-K 4 - 1st Grades on October 13th at a cost of \$420.00.

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3. To Approve a field trip to Southern Regional’s Holiday Assembly for 1st, and 2nd Grades on December 21st

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier	2	X		
Carol Labin		X		
Jen Tomlinson		Absent		
Meredith O’Donnell		X		

I. PERSONNEL:

1. To approve M. Stacie Kurzynowski as a licensed Speech Therapist at three days per week for the 2017-18 school year at a \$60.00 per hour rate.
2. To approve Regina Birchler as a LDTC/Case Manager for the 2017-18 school year at the rate of \$360.00 per day.
3. To approve the Contract and Salary guide between the Beach Haven BOE, and the Beach Haven Education Association.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier	1	X		
Carol Labin	2	X		
Jen Tomlinson		Absent		
Meredith O’Donnell		X		

G. POLICY/REGULATION:

1. To approve The Second Reading of the Following Policies/Regulations:

- 0000.01 Introduction (M) (Revised)
- 0000.02 Introduction (M) (Revised)
- 0000.03 Introduction (M) (Revised)
- P 2415.06 Unsafe School Choice Option (M) (Revised)
- P 2464 Gifted and Talented Students (M) (Revised)
- P 2622 Student Assessment (M) (Revised)
- P&R 3160 Physical Examination (M) (Revised)
- P&R 4160 Physical Examination (M) (Revised)
- P&R 5116 Education of Homeless Children (Revised)
- P 8350 Records Retention (New)

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin	2	X		
Jen Tomlinson		Absent		

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Meredith O'Donnell		X		
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**H. GOVERNANCE:**

- To approve the revised School Calendar for the 2017-2018 school year.

It was noted that the change in the calendar was to make a day in November a half day instead of a full day.

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin	2	X		
Jen Tomlinson		Absent		
Meredith O'Donnell		X		

**I. FACILITIES/OPERATIONS:**

- To approve the application from the PTA for the use of the blacktop area on September 30th, and October 1st, for their annual Chowderfest fundraiser.
- To approve the application from the PTA for the use of the gym on October 27th, from 4:00 p.m. - 8:00 p.m. for the annual Halloween Parade after party.
- To approve the application from the PTA for the use of the gym on October 13th, from 6:00 p.m. - 7:30 p.m. for the Minute to Win It family night.

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson		Absent		
Meredith O'Donnell	2	X		

**J. COMMITTEE REPORTS:**

There were no committee reports for the month of September 2017.

**K. OLD BUSINESS:**

There was no old business for the month of September 2017.

**L. NEW BUSINESS:**

There was no new business for the month of September 2017.

**M. COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY**

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

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The meeting was opened to the public for comments on specific agenda items only. There were no comments from the public.

N. ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 5:07 p.m.

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin	2	X		
Jen Tomlinson		Absent		
Meredith O'Donnell		X		

Respectfully submitted,

Brian F. Savage, Ed.D.  
School Business Administrator/  
Board Secretary