

BEACH HAVEN BOARD OF EDUCATION  
Beach Haven, NJ 08008

PUBLIC MINUTES  
BUSINESS MEETING

PLACE: Beach Haven Elementary School  
DATE: February 27, 2019  
TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Jean Frazier	X	
Carol Labin	X	
Jen Tomlinson	X	
Meredith O'Donnell	X	

Also present were Gary Azzolini, Interim Principal, Richard Starodub, Interim Superintendent, Christopher Meyrick, Incoming Superintendent and Steve Terhune, Business Administrator/Board Secretary.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public and Executive Session Minutes of January 23, 2019
2. Public and Executive Session Special Meeting Minutes of January 30, 2019
3. Public Special Meeting Minutes of February 14, 2019

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin	2nd	X		
Jen Tomlinson		X		
Meredith O'Donnell		X		

PRESENTATION:

BEACH HAVEN BOARD OF EDUCATION  
Beach Haven, NJ 08008

COMMUNICATIONS:

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. To authorize the Superintendent of Schools to make the following transfers within accounts for the month of January 2019.
2. BE IT RESOLVED by the Beach Haven Board of Education that the February 2019 bills totaling \$77,589.80 as well as the January 2019 Payroll Bills totaling \$101,630.92 for 2018-2019 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
3. To accept the financial report of the Secretary for the month ending January 31, 2019: Balance on hand \$1,455,690.53.

Board Secretary's Month Certification  
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of January 31, 2019, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of January 31, 2019, after review of the Secretary's monthly financial report (appropriations' section) and upon consultation with the

BEACH HAVEN BOARD OF EDUCATION  
Beach Haven, NJ 08008

Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending January, 2019.
5. To request approval for a waiver from the NJ Department of Education, under N.J.A.C 6A:23A-5.3, for exemption from Special Education Medicaid Initiative program requirements due to a projection of fewer than 40 eligible students.
6. To accept the Comprehensive Annual Audit for the school year ended June 30, 2018 that was completed by Jump, Perry and Company. There are no recommendations in this audit. The audit and all required supplementary materials will be filed with the NJ Department of Education and other regulatory agencies by the February 28, 2019 deadline.

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1st	X		
Meredith O’Donnell		X		

EDUCATION:

1. To approve a school trip for 1st and 2nd grades on May 15th to Storybook Land at a cost of \$15.00 per person.
2. To approve a school field trip for 5th and 6th grades on March 21st to The Whitney Museum in NYC to see the Andy Warhol exhibit at a total cost of \$225.00.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O’Donnell		X		

PERSONNEL:

1. To approve Ellen Reilly as a substitute teacher.
2. To approve Kathleen Reilly as a substitute teacher.

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1st	X		
Meredith O’Donnell		X		

BEACH HAVEN BOARD OF EDUCATION  
Beach Haven, NJ 08008

POLICY/REGULATION:

1. To approve the Monthly Harassment, Intimidation & Bullying Incidents - Zero Incidents for January 2019
2. To approve the following Policies and Regulations on Second Reading:
  - a. 1613 - Disclosure and Review of Applicant’s Employment History (Policy and Regulation) - New
  - b. 5512 - Harassment, Intimidation, and Bullying (HIB) - (Policy) - Revised
  - c. 5561 - Use of Physical Restraint and Seclusion Techniques for Students with Disabilities - (Policy and Regulation) - Revised
3. To approve the abolishment of the following Regulation on Second Reading:
  - a. 5512 - Harassment, Intimidation, and Bullying Investigation Procedure
4. To approve the following Policies and Regulations on First Reading:
  - a. 2422 - Health and Physical Education (Policy) - Revised
  - b. 2431.3 - Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities (Policy) - Revised
  - c. 2610 - Educational Program Evaluation (Policy) - Revised
  - d. 4219 - Commercial Driver’s License Controlled Substance and Alcohol Use Testing (Policy) - Revised
  - e. 5111 - Eligibility of Resident/Nonresident Students (Policy and Regulation) - Revised
  - f. 5330.04 - Administering an Opioid Antidote (Policy - Revised; Regulation - New)
  - g. 5337 - Service Animals (Policy) - Revised
  - h. 5756 - Transgender Students (Policy) - Revised
  - i. 7440 - School District Security (Policy and Regulation) - Revised
  - j. 8860 - Memorials (Policy) - Revised

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O’Donnell		X		

GOVERNANCE:

FACILITIES/OPERATIONS:

1. To acknowledge the performance of a Fire Drill on January 3, 2019 and a Security Drill (Shelter-in-place) on January 10, 2019.
2. To approve the use of Willits Hall for a PTA sponsored school dance on March 15th from 5:00 pm to 8:00 pm.
3. To approve the use of the BHS Library on March 1st from 6:00 pm to 8:00 pm for a PTA sponsored Read Across America Book Swap.

BEACH HAVEN BOARD OF EDUCATION  
Beach Haven, NJ 08008

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1st	X		
Meredith O'Donnell	2nd	X		

COMMITTEE REPORTS:

OLD BUSINESS:

NEW BUSINESS:

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public present wished to address the Board.

EXECUTIVE SESSION:

BE IT RESOLVED, That the Beach Haven Board of Education meet in Executive Session to discuss the following:

- a. Personnel
- b. Negotiations

Minutes of Executive Session proceeding will be made available to the public to the extent it does not divulge legally protected, confidential information and after the approval of said minutes by the Board. The Board anticipates that Executive Session will last 15 minutes and no action will be taken upon return to Public Session. The Board of Education entered Executive Session at 5:15pm

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

BEACH HAVEN BOARD OF EDUCATION  
Beach Haven, NJ 08008

ADJOURNMENT FROM EXECUTIVE SESSION:

The Board of Education returned to Public Session at 5:32 pm

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 5:33 pm

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier	2nd	X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell		X		

Respectfully submitted,

*Steven Terhune*

School Business Administrator/Board Secretary