

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School
DATE: January 23, 2019
TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Jean Frazier	X	
Carol Labin	X	
Jen Tomlinson	X	
Meredith O'Donnell	X	

Also present were Gary Azzolini, Interim Principal and Steve Terhune, Business Administrator/Board Secretary.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Minutes of December 20, 2018
2. Reorganization Meeting Minutes of January 8, 2019

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

PRESENTATION:
COMMUNICATIONS:

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COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. To authorize the Superintendent of Schools to make the following transfers within accounts for the month of December 2018.

2. BE IT RESOLVED by the Beach Haven Board of Education that the January 2019 bills totaling \$65,780.78 as well as the December 2018 Payroll Bills totaling \$103,015.16 for 2018-2019 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.

3. To accept the financial report of the Secretary for the month ending November 30, 2018 and December 31, 2018: Balance on hand \$1,600,852.16.

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of November 30, 2018 and December 31, 2018, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of November 30, 2018 and December 31, 2018, after review of the Secretary's monthly financial report (appropriations' section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12

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(c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending November and December, 2018.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier	2nd	X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O’Donnell		X		

EDUCATION:

1. To approve the Uniform State Memorandum of Agreement between the Beach Haven School District and the Beach Haven Police Department for the 2018-2019 school year based on the 2019 revisions.
2. To approve the request of the following students who have recently moved out of district to remain in the Beach Haven District for the remainder of the 2018-2019 school year tuition free. Students #330, #304, #233.

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1st	X		
Meredith O’Donnell		X		

PERSONNEL:

1. To accept the resignation of Mr. Jay Pinnola as part time music teacher effective January 30, 2019.
2. To approve Elizabeth Hull as the Music teacher for the 2018-2019 school year at step 7 of the teacher salary guide pro-rated for two days per week effective January 28, 2019.
3. To approve Kristina Rutherford as a substitute teacher for the 2018-2019 school year.

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1 st	X		
Meredith O’Donnell		X		

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POLICY/REGULATION:

1. To approve the Monthly Harassment, Intimidation & Bullying Incidents - Zero Incidents for December 2018
2. To approve the following Policies and Regulations on First Reading:
 - a. 1613 - Disclosure and Review of Applicant’s Employment History (Policy and Regulation) - New
 - b. 5512 - Harassment, Intimidation, and Bullying (HIB) - (Policy) - Revised
 - c. 5561 - Use of Physical Restraint and Seclusion Techniques for Students with Disabilities - (Policy and Regulation) - Revised
3. To approve the abolishment of the following Regulation on First Reading:
 - a. 5512 - Harassment, Intimidation, and Bullying Investigation Procedure

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O’Donnell	2nd	X		

GOVERNANCE:

FACILITIES/OPERATIONS:

1. To acknowledge the performance of a Fire Drill on December 3, 2018 and a Security Drill (Shelter-in-place) on December 11 , 2018
2. To approve the request for the use of the BHS Willets Hall by the PTA on Mondays and Wednesdays (4:30pm to 5:30 pm) from 2/11/19 through 3/20/19 for adult exercise classes .
3. To approve the request for the use of the BHS Willets Hall by the PTA on Tuesdays and Thursdays (3:00pm to 5:00pm) from 2/12/19 through 3/21/19 for yoga for students.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O’Donnell	2nd	X		

COMMITTEE REPORTS: The Public Relations Committee reported on a meeting held with and at the invitation of the LBI Consolidated Board of Education. The topic of the meeting was consolidation and/or send/receive agreements for the upcoming school year in which all Beach Haven students would attend LBI Consolidated School District. After the discussion and an evaluation of the financial and curricular impact the committee believes this is not the right time to discuss this topic further. The committee did indicate that the Beach Haven School District is open to taking additional tuition-based students from surrounding towns.

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OLD BUSINESS:

NEW BUSINESS: The Board and Administration discussed the Pre-K program and the idea of holding an Early Roundup on the Professional Day scheduled for February 15th.

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

A teaching staff member discussed a roof leak that is affecting the front stairwell. The Administration will arrange for a roofer to investigate the issue as quickly as possible.

Mr. Azzolini left the meeting prior to Executive Session.

EXECUTIVE SESSION:

BE IT RESOLVED, That the Beach Haven Board of Education meet in Executive Session to discuss the following:

- a. Litigation
- b. Certificated Personnel
- c. Negotiations

Minutes of Executive Session proceeding will be made available to the public to the extent it does not divulge legally protected, confidential information and after the approval of said minutes by the Board. The Board entered into Executive Session at 5:12 pm and anticipates Executive Session to last approximately 15-20 minutes. No action will be taken upon return to Public Session.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

ADJOURNMENT FROM EXECUTIVE SESSION:

The Board returned to Public Session at 5:31 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier	2nd	X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell		X		

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ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 5:32 pm

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier	2nd	X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell		X		

Respectfully submitted,

Steven Terhune

School Business Administrator/Board Secretary