

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School

DATE: July 25, 2018

TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Jean Frazier	X	
Carol Labin	X	
Jen Tomlinson	X	
Meredith O'Donnell	X	

FLAG SALUTE: Pledge of Allegiance to the Flag

A. PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. June 27, 2018

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier	2	X		
Carol Labin		X		
Jen Tomlinson	1	X		
Meredith O'Donnell		X		

B. PRESENTATION:

There was no presentations for the month.

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C. COMMUNICATIONS:

There was no communication for the month.

D. EXECUTIVE SESSION:

BE IT RESOLVED, That the Beach Haven Board of Education meet in Executive Session to discuss the following:

- a. Litigation
- b. Certificated Personnel
- c. Non-Certificated Personnel
- d. Student Personnel
- e. Negotiations

Minutes of Executive Session proceeding will be made available to the public to the extent it does not divulge legally protected, confidential information and after the approval of said minutes by the Board.

The Board of Education entered Executive Session at 5:25 p.m.

Name	Motion	Yes	No	Abstain
Irene Hughes	2	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1	X		
Meredith O'Donnell		X		

E. ADJOURNMENT FROM EXECUTIVE SESSION:

The Board of Education adjourned from Executive Session at 7:16 p.m.

Name	Motion	Yes	No	Abstain
Irene Hughes				
Jean Frazier				
Carol Labin				
Jen Tomlinson				
Meredith O'Donnell				

F. COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

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This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

There was no communication for the month.

G. SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. To authorize the Superintendent of Schools to make the following transfers within accounts for the month of May 2018.
2. BE IT RESOLVED by the Beach Haven Board of Education that the Final June 2018 bills totaling \$62,846.77 as well as the June 2018 Payroll Bills totaling \$123,031.39 for 2017-2018 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
3. To accept the financial report of the Secretary for the month ending May 31, 2018: Balance on hand \$1,345,815.77.

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Brian F. Savage, School Business Administrator/Board Secretary, certifies that as of May 31, 2018, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage

Board Secretary/Business Administrator

_____ Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of May 31, 2018, after review of the Secretary's monthly financial report (appropriations' section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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4. To accept the financial report of the Treasurer of School Monies ending May, 2018.

5. Approve the final acceptance of the IDEA FY19 Grant as follows:

IDEA Basic: \$16,972
IDEA Preschool: \$545

6. Approve the final acceptance of the ESEA FY19 Grant as follows:

Title I: \$13,343
Title II-A: \$1,850 - consortium with the Southern Regional School District
Title III: \$193 - consortium with the Plumsted School District
Title IV: \$10,000

7. To approve the withdraw from maintenance reserve pursuant to N.J.A.C. 6A:23A-14.2(a).1.iv the amount of \$31 to cover budgeted required maintenance costs for the 2018-2019 school year. This is necessary due to a reduction in state aid for the 2018-2019 school year.

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2	X		
Meredith O'Donnell		X		

H. EDUCATION:

Name	Motion	Yes	No	Abstain
Irene Hughes				
Jean Frazier				
Carol Labin				
Jen Tomlinson				
Meredith O'Donnell				

I. PERSONNEL:

1. Approve the family leave for Stephanie Konsig starting on October 15, 2018, and returning on February 4, 2019, using 10 days of sick time, and the remainder as unpaid leave.
2. Approve Sharon Dugan as Teacher's Aid for the 2018-2019 school year.
3. Approve Kimberly Carey as the main office secretary at a salary of \$39,250.00 per year for the 2018-2019 school year.

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4. Approve Gary Pultz as School Psychologist on as need basis at the rate of \$600.00 per psychological exam for the 2018-2019 school year.

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2	X		
Meredith O'Donnell		X		

K. POLICY/REGULATION:

1. To approve the Monthly Harassment, Intimidation & Bullying Incidents -One Incidents for June 2018.

2. To approve the first reading of the following Policies and Regulations:

P & R 1550 Equal Employment/Anti-Discrimination Practices (M) (Revised)

P 2431 Athletic Competition (M) (Revised)

R 2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)

P & R 5350 Student Suicide Prevention (M) (Revised)

P 5533 Student Smoking (M) (Revised)

P & R 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)

P 8462 Reporting Potentially Missing or Abused Children (M) (Revised)

P 8561 Procurement Procedures for School Nutrition Programs (Recommended) (New)

3. To approve the second reading of the following Policies and Regulations:

P & R 1240 Evaluation of Superintendent (M) (Revised)

P 1511 Board of Education Website Accessibility (New)

P & R 3126 District Mentoring Program (Revised)

P & R 3221 Evaluation of Teachers (M) (Revised)

P & R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)

P & R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)

P & R 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)

P & R 3240 Professional Development for Teachers and School Leaders (M) (Revised)

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- P & R 5610 Suspension (M) (Revised)
- P 5620 Expulsion (M) (Revised)
- P & R 7424 Bed Bugs (New)
- P 8505 Local Wellness Policy/Nutrient Standards for Meals and Other Foods (M) (Revised)
- P 8550 Unpaid Meal Charges/Outstanding Food Service Charges (M) (Revised)
- P 2700 Services to Nonpublic School Students (M) (Revised)
- P & R 7100 Long-Range Facility Planning (M) (Revised)
- P & R 7101 Educational Adequacy of Capital Projects (Revised)
- P 7102 Site Selection and Acquisition (Revised)
- R 7102 Site Selection and Acquisition (New)
- P 7130 School Closing (Revised)
- P 7300 Disposition of Property (Revised)
- R 7300.1 Disposition of Instructional Property (Abolished)
- R 7300.2 Disposition of Land (Revised)
- R 7300.3 Disposition of Personal Property (Revised)
- R 7300.4 Disposition of Federal Property (Revised)
- P 0169.02 Board Member Use of Social Networks (Suggested) (New)
- P 3437 Military Leave (Revised)
- P 4437 Military Leave (Revised)
- R 5460.1 High School Transcripts (M) (Revised)
- P 5516.01 Student Tracking Devices (Suggested) (New)
- R 7101 Educational Adequacy of Capital Projects (Revised)
- P 7425 Lead Testing of Water in Schools (Recommended) (New)
- P & R 7440 School District Security (M) (Revised)
- P & R 7441 Electronic Surveillance in School Buildings and on School Grounds (M) (Revised)
- P 8507 Breakfast Offer Versus Serve (M) (Revised)
- P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
- R 8630 Emergency School Bus Procedures (M) (Revised)
- P 9242 Use of Electronic Signatures (Recommended) (New)

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2	X		
Meredith O'Donnell		X		

J. GOVERNANCE:

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Name	Motion	Yes	No	Abstain
Irene Hughes				
Jean Frazier				
Carol Labin				
Jen Tomlinson				
Meredith O'Donnell				

L. FACILITIES/OPERATIONS:

1. Approve the Fire Drill for June 01, 2018 and Security Drill for June 14, 2018.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier	2	X		
Carol Labin		X		
Jen Tomlinson	1	X		
Meredith O'Donnell		X		

M. COMMITTEE REPORTS:

There was a discussion about an omission in the contract that is being reviewed.

N. OLD BUSINESS:

Carl Krusinginski gave an update on the phone system install which should be August 10, 2018. He also reviewed the progress on the fencing installation. Dr. Savage reviewed the facility assessment progress. He noted that he hopes to have a draft budget by the next board of education meeting.

O. NEW BUSINESS:

There was no new business for the month.

P. COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

Jamie Baumiller, 115 5th Street, Beach Haven NJ asked about the fencing as well as an update on the replacement for the music teacher. Carl Krusinski gave an update on the fence install as well as noted that resumes are being reviewed at this time for the replacement music teacher.

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Q. ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 7:16 p.m.

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2	X		
Meredith O'Donnell		X		

Respectfully submitted,

Brian F. Savage, Ed.D.
School Business Administrator/
Board Secretary

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Executive Session
July 25, 2018

Entered: 5:25 p.m.

Exited: 7:16 p.m.

Superintendent Search

Irene Hughes reviewed the process that will be taken with regard to the interview process. She noted that the District received 39 applications. The full Board of Education will be on the interview committee. The Board of Education reviewed all the applications and chose nine (9) candidates to be interviewed. Dr. Savage will send an email to all candidates that submitted a resume letting them know that resumes are being reviewed and that we have received their resumes. Dr. Savage will contact all nine (9) candidates and set up the interview time slots.