

BEACH HAVEN BOARD OF EDUCATION  
Beach Haven, NJ 08008

PUBLIC MINUTES  
BUSINESS MEETING

PLACE: Beach Haven Elementary School  
DATE: January 22, 2020  
TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press, Press of Atlantic City and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Jean Frazier	X	
Carol Labin	X	
Jen Tomlinson	X	
Meredith O'Donnell	X	

Also present was Steven Terhune, Business Administrator/Board Secretary.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public Minutes of December 18, 2019
2. Reorganization Meeting Minutes of January 9, 2020

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier	2nd	X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell		X		

PRESENTATION:

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COMMUNICATIONS:

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. To authorize the Superintendent of Schools to make the following revised transfers within accounts for the months of November and December 2019.

2. BE IT RESOLVED by the Beach Haven Board of Education that the January 2020 bills totaling \$29,601.88 as well as the December 2019 Payroll Bills totaling \$105,308.48 for 2019-2020 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.

3. To accept the revised financial report of the Secretary for the month ending November 30, 2019 and December 31, 2019: Balance on hand \$1,829,693.93.

Board Secretary's Month Certification  
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of November 30, 2019 and December 31, 2019, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of November 30, 2019 and December 31, 2019, after review of the Secretary's monthly financial report (appropriations' section) and

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upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending November 2019 and December 2019.

5. To cancel all outstanding checks issued prior to July 1, 2019.

6. To submit amendment applications to the NJ Department of Education for ESEA for the following carryover amounts from FY19:

Title IA - \$3,708

Title IV - \$500

7. To approve the following salary allocations for FY20 Federal Grants:

Title IA - Patrice Pottichen - \$9,000

Title IV - Angela Carosella - \$4,300

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O’Donnell	2nd	X		

EDUCATION:

1. To approve attendance by Katie Micek and AnnMarie Deakye on April 29, 2020, in Philadelphia, for a workshop on Understanding Texts and Readers:Strategies to Make Sense of Comprehension.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin	2nd	X		
Jen Tomlinson		X		
Meredith O’Donnell		X		

POLICY/REGULATION:

1. To approve the following Policies and Regulation on the First Reading:
  - a. 5111- Eligibility of Resident/Nonresident Student (Policy)
2. To approve the following Policies and Regulations on Second Reading:
  - a. 1642-Earned Sick Leave (Policy & Regulation) -New
  - b. 3159-TeachingStaff Member/School District Reporting Responsibilities (Policy)-Revised
  - c. 3218-Use, Possions, or Distribution of Substances (Policy & Regulation)-Revised
  - d. 4218-Use, Possions, or Distribution of Substances (Policy & Regulation)-Revised

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- e. 4219-Commercial Driver’s License Controlled Substance and Alcohol Use of Testing (Policy)-Revised
- f. 6112-Reimbursement of Federal and Other Grant Expenditure (Policy & Regulation)-Revised
- g. 7440-School District Security (Policy & Regulation)-Revised
- h. 8600-Student Transportation (Policy)-Revised
- i. 8600-Student Transportation (Regulation)-Revised
- j. 8630-Bus Driver/Bus Aide Responsibility (Policy)-Revised
- k. 8630-Emergency School Bus Procedures (Regulation)-Revised
- l. 8670-Transportation of Special Needs Students (Policy)-Revised
- m. 9210-Parent Organizations (Policy)-Revised
- n. 9400-Media Relations (Policy)-Revised

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O’Donnell	2nd	X		

FACILITIES/OPERATIONS:

1. To acknowledge the performance of a fire drill on January 2, 2020 and a security drill on January 16, 2020.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin	2nd	X		
Jen Tomlinson		X		
Meredith O’Donnell		X		

COMMITTEE REPORTS:

OLD BUSINESS:

NEW BUSINESS:

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

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No member of the public wished to address the Board of Education.

ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned 5:10 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier	2nd	X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell		X		

Respectfully submitted,

*Steven Terhune*

School Business Administrator/Board Secretary