

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School
DATE: July 24, 2019
TIME: 5:02 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Jean Frazier	X	
Carol Labin	X	
Jen Tomlinson	X	
Meredith O'Donnell	X	

Also present were Dr. Christopher Meyrick, Principal/Superintendent, Steve Terhune, Business Administrator/Board Secretary and Isabel Machado, Esq, Board Counsel (arrived at 5:45 pm).

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public and Executive Minutes of June 20, 2019

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

PRESENTATION: Dr. Meyrick discussed the CST Agreement with Southern Regional, improving the phone system for safety and security, summer cleaning update and the in-service and opening of school.

COMMUNICATIONS: There were no communications.

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COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

A member of the public asked for an update on the roof flooding observed at the last Board of Education meeting. Another member of the public asked about remediation processes for flooding and inquired about air conditioning units being added to classrooms. The Board and Administration responded on the facilities questions.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. To authorize the Superintendent of Schools to make the following transfers within accounts for the month of June 2018.
2. BE IT RESOLVED by the Beach Haven Board of Education that the July 2019 bills totaling \$141,575.91 as well as the June 2019 Payroll Bills totaling \$104,676.16 for 2018-2019 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
3. To accept the financial report of the Secretary for the month ending June 30, 2019: Balance on hand \$1,555,263.36.

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of June 30, 2019, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

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Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of June 30, 2019, after review of the Secretary’s monthly financial report (appropriations’ section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending June 2019.

5. To authorize the renewal of the shared service agreement with Southern Regional School District for Technology Services for the 2019-2020 school year. There is no change in pricing for 2019-2020.

6. To approve the following bids through Educational Data Services Inc.:
 - School Specialty/EDU Essentials - Classroom Supplies - \$2,241.01
 - Nasco Education LLC - Science Supplies - \$22.02
 - Cascade School Supplies - Art Supplies - \$10.39
 - Blick Art Materials - Art Supplies - \$53.75
 - School Specialty/Sax Arts - Art Supplies - \$79.01
 - Nasco Education LLC - Art Supplies - \$29.70
 - National Art & School Supplies - Art Supplies - \$59.76
 - Triarco Arts & Crafts LLC - Art Supplies - \$4.92
 - WB Mason - Art Supplies - \$60.89
 - Henry Schein - Health Supplies - \$42.16
 - School Health Corporation - Health Supplies - \$364.41
 - Medco Supply/Performance Health - Health Supplies - \$139.72
 - Staples - Office/Computer Supplies - \$943.28
 - School Specialty/Sportime - Phys Ed Supplies - \$124.14
 - School Health Corp - Phys Ed Supplies - \$10.00
 - United Supply Corp - Teaching Aids - \$47.89
 - Teachers Discovery Inc - World Languages - \$4.48

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1st	X		
Meredith O’Donnell		X		

EDUCATION:

1. To approve the Affirmative Action Officer, Affirmative Action team, and The Comprehensive Equity Plan.

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Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

PERSONNEL:

1. Approve Brian Ball as a full time head custodian/ facilities manager at an annual salary of \$50,000.
2. Approve Dana Giordano as a full time teacher (non-tenured) MA Column Step 1.

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1st	X		
Meredith O'Donnell		X		

POLICY/REGULATION:

1. To approve the Monthly Harassment, Intimidation & Bullying Incidents - Zero Incidents for June 2019

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

GOVERNANCE:

FACILITIES/OPERATIONS:

COMMITTEE REPORTS:

OLD BUSINESS:

NEW BUSINESS:

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

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A member of the public asked whether the teacher just hired is a 2nd grade teacher. The administration responded that classroom assignments have not yet been finalized.

Motion by Irene Hughes, seconded by Jen Tomlinson to recess the meeting until 6:00 pm. The motion was approved unanimously.

EXECUTIVE SESSION:

BE IT RESOLVED, That the Beach Haven Board of Education meet in Executive Session to discuss the following:

Personnel – Donaldson Hearing
Negotiations - BHEA

Minutes of Executive Session proceeding will be made available to the public to the extent it does not divulge legally protected, confidential information and after the approval of said minutes by the Board. The Board entered into Executive Session at 6:00 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

ADJOURNMENT FROM EXECUTIVE SESSION:

The Board adjourned from Executive Session at 7:02 pm

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

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ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 7:03 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

Respectfully submitted,

Steven Terhune

School Business Administrator/Board Secretary