

BEACH HAVEN BOARD OF EDUCATION  
Beach Haven, NJ 08008

PUBLIC MINUTES  
BUSINESS MEETING

PLACE: Beach Haven Elementary School  
DATE: June 24, 2020  
TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press, Press of Atlantic City and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes <i>by phone</i>	X	
Jean Frazier <i>by phone</i>	X	
Carol Labin <i>by phone</i>	X	
Jen Tomlinson <i>by phone</i>	X	
Meredith O'Donnell		X

Also present were Dr. Christopher Meyrick, Superintendent and Steve Terhune, Business Administrator/Board Secretary.

Members of the public participated by phone.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public Minutes of May 27, 2020

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Jean Frazier		X		
Carol Labin	1st	X		
Jen Tomlinson		X		
Meredith O'Donnell				

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PRESENTATION: Dr. Meyrick- District Update-June 2020 – Recap of the school year, preparation for the upcoming school year, survey of families regarding the 2019-20 and 2020-21 school years, future ad hoc committee and thank you to the board, staff and students for a successful school year.

COMMUNICATIONS:

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. . To authorize the Superintendent of Schools to make the following revised transfers within accounts for the month of May 2020.
2. BE IT RESOLVED by the Beach Haven Board of Education that the June 2020 bills totaling \$51,155.54 as well as the May 2020 Payroll Bills totaling \$104,967.01 for 2019-2020 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
3. To accept the revised financial report of the Secretary for the month ending May 31, 2020: Balance on hand \$1,761,707.89.

Board Secretary's Month Certification  
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of May 31, 2020, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

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Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of May 31, 2020, after review of the Secretary’s monthly financial report (appropriations’ section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending May 2020.

5. To approve the award of Educational Data Services Bid Awards to:

- Staples Contracts & Commercial LLC - Office Supplies - \$448.89
- Cascade School Supplies - Fine Art Supplies - \$5.60
- Blick Art Materials - Fine Art Supplies - \$96.03
- School Specialty - Fine Art Supplies - \$112.16
- Nasco Education - Fine Art Supplies - \$18.22
- National Art & School Supplies - Fine Art Supplies - \$10.00
- WB Mason - Fine Art Supplies - \$107.96
- School Specialty - Classroom Supplies - \$2,276.91
- Henry Schein - Health Supplies - \$177.98
- School Health Corporation - Health Supplies - \$325.44
- Medco Supply - Health Supplies - \$108.35
- Nasco Education - Science Supplies - \$22.02
- BSN Sports - Athletic Supplies - \$372.37
- R&R Trophy and Sporting Goods - Athletic Supplies - \$26.80
- Cascade School Supplies - Teaching Aids - \$81.88
- School Specialty - Teaching Aids - \$139.08
- Kurtz Bros. Inc - Teaching Aids - \$11.63
- United Supply - Teaching Aids - \$78.00
- Nasco Education - Math Supplies - \$12.51
- Hand2Mind Inc - Math Supplies - \$23.79
- EAI Education - Math Supplies - \$40.87

6. To approve the increase in the district bid limit to \$44,000 and the quotation limit of \$6,600 effective July 1, 2020 as per the State of NJ updated limits.

7. To accept the annual Chapter 47 Contract Report.

8. Transfer of Current Year to Capital Reserve

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

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WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Beach Haven Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Beach Haven Board of Education has determined that an amount not to exceed \$400,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Beach Haven Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

9. Transfer of Current Year to Maintenance Reserve

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Beach Haven Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and

WHEREAS, the Beach Haven Board of Education has determined that an amount not to exceed \$100,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Beach Haven Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier	2nd	X		
Carol Labin		X		
Jen Tomlinson	1st	X		
Meredith O'Donnell				

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EDUCATION:

PERSONNEL:

POLICY/REGULATION:

1. To approve the following Policies and Regulation on the Second Reading:
  - a. 0152- Board Officers (Policy) - Revised
  - b. 1581- Domestic Violence (Policy & Regulation) - Revised & New
  - c. 2422- Health and Physical Education (Policy) - Revised
  - d. 5330- Administration of Medication (Policy & Regulation) - Revised
  - e. 7243 - Supervision of Construction (Policy) - Revised
  - f. 8210- School Year (Policy) - Revised
  - g. 8220- School Day (Policy) - Revised
  - h. 8220- School Closing ( Regulation) - Revised
  - i. 8462- Reporting Potentially Missing of Abused Children ( Policy) - Revised

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin	2nd	X		
Jen Tomlinson		X		
Meredith O'Donnell				

GOVERNANCE:

FACILITIES/OPERATIONS:

COMMITTEE REPORTS: Irene Hughes discussed the emails received from the community regarding the trees located in the pocket park and reported that the borough has addressed the concerns.

OLD BUSINESS:

NEW BUSINESS:

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board at this time.

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ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 5:12 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier		X		
Carol Labin	2nd	X		
Jen Tomlinson	1st	X		
Meredith O'Donnell				

Respectfully submitted,

*Steven Terhune*

School Business Administrator/Board Secretary