

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School
DATE: March 18, 2020
TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press, Press of Atlantic City and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Jean Frazier	X	
Carol Labin	X	
Jen Tomlinson	X	
Meredith O'Donnell	X	

The Board of Education Members participated by speakerphone. Dr. Christopher Meyrick, Superintendent, and Steven Terhune, Business Administrator/Board Secretary were present in the meeting location.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public Minutes and Executive Session Minutes of February 26, 2020

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier	1st	X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

PRESENTATION: Dr. Meyrick- District Update-March 2020 – There was no report for the month.

COMMUNICATIONS:

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

There was no public that wished to address the Board of Education.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. BE IT RESOLVED by the Beach Haven Board of Education that the March 2020 bills totaling \$22,221.88 as well as the February 2020 Payroll Bills totaling \$112,288.16 for 2019-2020 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.

2. Preliminary 2020-2021 Budget

RESOLVED, That the tentative budget for the 2020-2021 school year be adopted in the CURRENT EXPENSE FUND 10 amount of \$2,294,551, SPECIAL REVENUE FUND 20 in the amount of \$40,929, and DEBT SERVICE FUND 40 in the amount of \$0.

FURTHER, be it resolved that \$2,088,691 should be raised from local tax levy for the GENERAL FUND and \$0 should be raised for the DEBT SERVICE FUND for the 2020-2021 school year.

FURTHER, be it resolved that the revenues for the 2020-2021 school year be adopted in the amounts of CURRENT EXPENSE FUND 10 in the amount of \$2,294,551, SPECIAL REVENUE FUND 20 in the amount of \$40,929 and DEBT SERVICE FUND 40 in the amount of \$0.

BE IT RESOLVED, that the Beach Haven Board of Education accept School Choice Aid of \$156,371; Categorical Special Education State Aid of \$45,580.; Categorical Security Aid of \$3,321; Categorical Transportation Aid of \$588 and

BE IT RESOLVED, that the School Business Administrator authorized the advertisement of said tentative budget in the Asbury Park Press in accordance with the format required by the State Department of Education and according to law; and

WHEREAS, the Beach Haven Board of Education shall hold a Public Hearing for adoption of the 2020-2021 School Year budget on Wednesday, April 29, 2020 at 5:00 pm; and

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

WHEREAS, the Beach Haven Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the NJ Department of Education recommends a per pupil limit of \$57 per pupil for legal costs the Beach Haven Board of Education approves a district procedure that use of legal services will be limited to only necessary topics or cases for the 2020-2021 school year; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.3 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A: 23A-7.3 et seq.as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$5,000 for all staff and board members.

WHEREAS, school district policy #9120 & #0177, NJAC 6A:23A-5.2(b) and NJAC 6A:23A-9.3(c)14 provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such public relations and professional services for 2020-2021 School Year.

NOW, THEREFORE BE IT RESOLVED, that the Beach Haven Board of Education hereby establishes the school district public relations and professional services maximum for the 2020-2021 School Year at the sum of: Professional Services: Attorney(s): \$ 12,000 Auditor: \$ 10,000 OT/PT/Speech \$ 65,000 Public Relations: \$ 2,000 and

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

BE IT FURTHER RESOLVED that the supporting documentation of this budget also contains an itemization of certain expenditures required under administrative regulations.

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Jean Frazier	1st	X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell		X		

EDUCATION:

1. To approve the draft Marking Period Schedules. *Tabled – No Action Taken on this item*
2. To approve attendance by Suzanne Henry on April 20, to attend a workshop

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier		X		
Carol Labin	2nd	X		
Jen Tomlinson	1st	X		
Meredith O'Donnell		X		

PERSONNEL:

POLICY/REGULATION:

GOVERNANCE:

FACILITIES/OPERATIONS:

1. To acknowledge the performance of a fire drill on March 11th and a security drill on March 2nd.
2. To approve use of the faculty room by PTA on April 29, 2020 from 6-8pm for a PTA meeting.
3. To approve use of the gym by Gina Sauchelli for a fundraiser for the Beach Haven PTA on 3/7, 3/10, and 3/12.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier	2nd	X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell		X		

COMMITTEE REPORTS:

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

OLD BUSINESS:

NEW BUSINESS:

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education.

ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 5:06 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier	2nd	X		
Carol Labin		X		
Jen Tomlinson	1st	X		
Meredith O'Donnell		X		

Respectfully submitted,

Steven Terhune

School Business Administrator/Board Secretary