

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School
DATE: April 28, 2021
TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press, Press of Atlantic City and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes <i>by phone</i>	X	
Jean Frazier	X	
Carol Labin	X	
Jen Tomlinson	X	
Meredith O'Donnell	X	

Also present were Steve Terhune, Business Administrator, and Dr. Christopher Meyrick, Superintendent.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public Minutes of March 17, 2021

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell	1st	X		

PRESENTATION: Dr. Meyrick- District Update-April 2021 – discussed ESSER II Federal Grant funds and application process, School Performance Reports and 6th Grade Celebrations.

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COMMUNICATIONS:

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. BE IT RESOLVED by the Beach Haven Board of Education that the April 2021 bills totaling \$53,735.75 as well as the March 2021 Payroll Bills totaling \$106,440.18 for 2020-2021 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
2. To authorize the Superintendent of Schools to make the following revised transfers within accounts for the month of March 2021.
3. To accept the revised financial report of the Secretary for the month ending March 31, 2021: Balance on hand \$2,020,839.45.

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of March 31, 2021, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of March 31, 2021, after review of the Secretary's monthly financial report (appropriations' section) and upon consultation with the

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Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending March 2021.

5. WHEREAS, that the preliminary budget for the 2021-2022 school year was adopted by the Board of Education at the March 17, 2021 public meeting; and

WHEREAS, the preliminary budget for the 2021-2022 school year was reviewed and approved by the NJ Department of Education on March 23, 2021, and

WHEREAS, the preliminary budget for the 2021-2022 school year was advertised in the Asbury Park Press on April 17, 2021

BE IT HEREBY RESOLVED, That the preliminary budget for the 2021-2022 school year be adopted as the final budget in the CURRENT EXPENSE FUND 10 amount of \$2,314,282, SPECIAL REVENUE FUND 20 in the amount of \$25,328, and DEBT SERVICE FUND 40 in the amount of \$0.

BE IT FURTHER RESOLVED, that \$2,038,211 should be raised from local tax levy for the GENERAL FUND and \$0 should be raised for the DEBT SERVICE FUND for the 2021-2022 school year.

BE IT FURTHER RESOLVED, that the revenues for the 2021-2022 school year be adopted in the amounts of CURRENT EXPENSE FUND 10 in the amount of \$2,314,282, SPECIAL REVENUE FUND 20 in the amount of \$25,328 and DEBT SERVICE FUND 40 in the amount of \$0.

BE IT RESOLVED, that the Superintendent and School Business Administrator are authorized to implement the approved budget in accordance with State laws and regulations and Board of Education policy and regulations; and

BE IT FURTHER RESOLVED, that the Board of Education adopts an equal twelve month tax collection schedule for distribution to the Boro of Beach Haven for the 2021-2022 school year.

6. To approve the renewal of the Interlocal Agreement for Business Services with the Southern Regional School District for the period from July 1, 2021 through June 30, 2022 as identified in the agreement at an annual rate of \$40,770 representing an increase of 1% on the rate from 2020-2021.

7. To authorize the application to the NJ Department of Education for ESSER II Grant in the amount of \$135,946.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		Item 6
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1st	X		
Meredith O'Donnell	2nd	X		

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EDUCATION:

- a. To approve the draft Marking Period Schedule for 2021-2022.
- b. To approve the draft School Calendar for 2021-2022.
- c. To approve the revised School Calendar for 2020-2021.
- d. To approve a field trip for 3rd grade to Barnegat Lighthouse on April 13, 2021
- e. To approve a field trip for 6th grade to “Out of Sight Alpacas” in Waretown from 9:45 to 12:15.
- f. To acknowledge the NJ Performance Report from 2019-2020.
- g. To approve John Gavalchin, Gianna Iacibino, and Gabriella Marino for student teaching starting September 2021.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier	1st	X		
Carol Labin	2nd	X		
Jen Tomlinson		X		
Meredith O'Donnell		X		

PERSONNEL:

1. To approve the employment for the 2021-2022 school year of the following tenured staff members:
 - a. Christine Bresley
 - b. Stephanie Cecchini
 - c. Margaret Fay
 - d. Deborah Harkness
 - e. Suzanne Henry
 - f. Jessica Wiehr

2. To approve the employment for the 2021-2022 school year of the following non-tenured staff members:
 - a. Robert Barrett
 - b. Angela Carosella
 - c. AnnMarie Deakyne
 - d. Jill Falletta
 - e. Dana Giordano
 - f. Sara Holleran
 - g. Katelyn Micek
 - h. Philip Muratore

3. To approve the employment for the 2021-2022 school year of the following non-unit staff members:
 - a. Lisa Altman
 - b. Brian Ball
 - c. Vern Berube
 - d. Kimberly Carey

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- e. Sharon Dugan
- f. John Palombo

4. To accept the resignation of Jen Breen with regret, effective May 30, 2021.
5. To rescind the April 2019-June 2022 contract with Dr. Christopher Meyrick, Superintendent, and enter into a new contract with Dr. Christopher Meyrick, Superintendent, for the term April 2021-June 2025. The contract has been approved by the NJ Department of Education and the required notices have been published in the Asbury Park Press.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier	2nd	X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell		X		

POLICY/REGULATION:

GOVERNANCE:

FACILITIES/OPERATIONS:

1. To acknowledge the performance of a Fire Drill on April 20, 2021 and a Security Drill (shelter in place) on April 16, 2021.
2. To approve use of gym facilities by Rob Barrett every Monday from June 28th to August 30th for practice.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier		X		
Carol Labin	2nd	X		
Jen Tomlinson	1st	X		
Meredith O'Donnell		X		

COMMITTEE REPORTS: Negotiations Committee summarized the meeting held regarding non unit salaries for the 2021-2022 school year.

OLD BUSINESS:

NEW BUSINESS: Architect Proposals – will finalize a selection process at the May meeting.

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

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Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education.

Q. ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 5:32 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1st	X		
Meredith O'Donnell		X		

Respectfully submitted,

Steven Terhune

School Business Administrator/Board Secretary