

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School
DATE: December 16, 2020
TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press, Press of Atlantic City and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Jean Frazier (<i>arrived at 5:02pm</i>)		X
Carol Labin	X	
Jen Tomlinson	X	
Meredith O'Donnell		X

Also present were Steven Terhune, Business Administrator, and Dr. Christopher Meyrick, Superintendent.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public Minutes of November 18, 2020

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier				
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell				

Jean Frazier arrived at the meeting by phone.

PRESENTATION: Dr. Meyrick- District Update-December 2020 – Reviewed the Mayor's meeting and proclamation, commended the group effort to reopen for this school year, reviewed college practicum students and the status of staff evaluations.

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COMMUNICATIONS:

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. BE IT RESOLVED by the Beach Haven Board of Education that the December 2020 bills totaling \$23,212.61 as well as the November 2020 Payroll Bills totaling \$108,178.58 for 2020-2021 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
2. To authorize the Superintendent of Schools to make the following revised transfers within accounts for the month of November 2020.
3. To accept the revised financial report of the Secretary for the month ending November 30, 2020: Balance on hand \$1,951,533.91.

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of November 30, 2020, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of November 30, 2020, after review of the Secretary's monthly financial report (appropriations' section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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4. To accept the financial report of the Treasurer of School Monies ending November 2020.
5. To authorize the district's application for the NJ School Safety Grant in the amount of \$20,000

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell				

EDUCATION:

1. To approve attendance (online) by Lisa Altman for a Anti-Bullying Specialist Certificate.
2. To approve John Gavalchin, Gianna Iacibino, Gabriella Marino and Sophia Puleo for teaching practicum starting January 2021.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier	2nd	X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell				

PERSONNEL:

1. To approve Melanie Buda as a substitute for the 2020-2021 school year.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell				

POLICY/REGULATION:

1. To approve the following Policies and Regulations on the Second Reading:
 - a. 0164.6 - Remote Public Board Meeting During a Declared Emergency (Policy)

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier	2nd	X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell				

GOVERNANCE:

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FACILITIES/OPERATIONS:

1. To acknowledge the performance of a Fire Drill on December 11, 2020 and a Security Drill (external) on December 14, 2020.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier	2nd	X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell				

COMMITTEE REPORTS:

OLD BUSINESS: Discussion about KN95 masks

NEW BUSINESS:

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board at this time.

ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 5:10 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell				

Respectfully submitted,

Steven Terhune

School Business Administrator/Board Secretary