

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School
DATE: June 23, 2021
TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press, Press of Atlantic City and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes <i>by phone</i>	X	
Jean Frazier	X	
Carol Labin	X	
Jen Tomlinson		X
Meredith O'Donnell		X

Dr. Meyrick was present by phone.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public Minutes of May 26, 2021
2. Executive Session Minutes of May 26, 2021

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier	2nd	X		
Carol Labin		X		
Jen Tomlinson				
Meredith O'Donnell				

PRESENTATION: Dr. Meyrick- District Update-June 2021

181AllDayEveryDay-Enough said

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COMMUNICATIONS:

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. BE IT RESOLVED by the Beach Haven Board of Education that the June 2021 bills totaling \$35,227.63 as well as the May 2021 Payroll Bills totaling \$110,943.84 for 2020-2021 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
2. To authorize the Superintendent of Schools to make the following revised transfers within accounts for the month of May 2021.
3. To accept the revised financial report of the Secretary for the month ending May 31, 2021: Balance on hand \$2,040,685.11.

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of May 31, 2021, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of May 31, 2021, after review of the Secretary’s monthly financial report (appropriations’ section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major

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account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending May 2021.
5. To approve the RFP award and contract with Spiegle Architects for architect of record for the 2021-2022 school year. Contract has been reviewed by counsel.
6. To accept the annual Chapter 47 Contract Report.
7. Transfer of Current Year to Capital Reserve

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and
WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Beach Haven Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Beach Haven Board of Education has determined that an amount not to exceed \$400,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Beach Haven Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

8. To authorize the district's membership in the NJ School Boards Association ACES Cooperative Purchasing System for the cooperative purchasing. In addition the Board of Education authorizes the district to utilize the ACES Cooperative for the purchase of electricity and natural gas.

9. Approve the submission of the following Federal Grants for FY 22:

- Title I-A - \$6,219
- Title II-A - \$1,822
- Title IV-A - \$10,000
- IDEA Basic - \$20,698
- IDEA PreSchool - \$609

10. Approve the usage of State Contract A40467 with Atlantic Tomorrows Office/Savin for the purchase of the two copiers listed and the trade in of the two existing copiers:

- Savin IM C4500 - \$14,581 - Replacing 2014 copier
- Savin IM C3000 - \$12,954 - Replacing 2012 copier

11. Accept the School Alliance Insurance Fund premium renewal for the 2021-2022 school year:

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- Property/IM Boiler/Mach./GL/Auto/Crime - \$25,762
- School Leaders Prof. Liab. - \$2,590
- Workers Compensation - \$13,076
- Umbrella - \$186
- Workers Compensation Supplemental - \$768

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin	2nd	X		
Jen Tomlinson				
Meredith O'Donnell				

EDUCATION:

PERSONNEL:

3. To approve the payment for unused vacation days for 12-month staff for the 2020-21 school year in accordance with N.J.S.A. 18A:30-9.
4. To approve the employment of Joseph Elmo, effective September 1, 2021 for the 2021-2022 school year.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier	1st	X		
Carol Labin	2nd	X		
Jen Tomlinson				
Meredith O'Donnell				

POLICY/REGULATION:

1. To approve the American Rescue Reopening Plan mandated by the US Department of Education and the NJ Department of Education and to authorize submission to the NJ Department of Education.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier	2nd	X		
Carol Labin		X		
Jen Tomlinson				
Meredith O'Donnell				

GOVERNANCE:

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FACILITIES/OPERATIONS:

1. To acknowledge the performance of a Fire Drill on June 16 , 2021 and a Security Drill (Internal) on June 9, 2021.
2. To acknowledge the performance of a Bus Evacuation on June 10, 2021.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier	2nd	X		
Carol Labin		X		
Jen Tomlinson				
Meredith O'Donnell				

COMMITTEE REPORTS:

Carol Labin shared about the interviews.

OLD BUSINESS:

NEW BUSINESS:

Drafting a response from Isabela Machado on behalf of the BOE to the Borough for the Cannabis Dispensary proposal.

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board at this time.

ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 5:14 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Jean Frazier	1st	X		
Carol Labin		X		
Jen Tomlinson				
Meredith O'Donnell				

Respectfully submitted,

Christopher Meyrick

Acting Board Secretary