

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School
DATE: October 28, 2020
TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press, Press of Atlantic City and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Jean Frazier	X	
Carol Labin	X	
Jen Tomlinson <i>by phone</i>	X	
Meredith O'Donnell	X	

Also present were Steve Terhune, Business Administrator, and Dr. Christopher Meyrick, Superintendent.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public Minutes of September 23, 2020

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell	2nd	X		

PRESENTATION: Dr. Meyrick- District Update-October 2020 – US Department of Education Best Practices article submission was accepted, using the community as an extension of the classroom, walk-throughs completed, SGO and PDP progress updates, staff professional development programs and upcoming parent training.

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COMMUNICATIONS:

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

Thank you from a staff member to the Board of Education for their support this school year.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. BE IT RESOLVED by the Beach Haven Board of Education that the October 2020 bills totaling \$179,706.46 as well as the September 2020 Payroll Bills totaling \$104,063.58 for 2020-2021 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
2. To authorize the Superintendent of Schools to make the following revised transfers within accounts for the month of September 2020.
3. To accept the revised financial report of the Secretary for the month ending September 30, 2020: Balance on hand \$1,831,176.56.

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of September 30, 2020, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of September 30, 2020, after

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review of the Secretary’s monthly financial report (appropriations’ section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending September 2020.
5. To approve the Three Year Comprehensive Maintenance Plan and Form M-1 for the 2021-2022 School Year.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier	2nd	X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O’Donnell		X		

EDUCATION:

1. Approve the following substitutes for the 2020-2021 school year: Jane Gartland and Brianna Bennett.
2. Approve the shared service agreement for Physical Therapy with Little Egg Harbor BOA.
3. Approve attendance by Suzanne Henry and Jessica Wiehr (virtually) on November 13, 2020 for a workshop on practical co-teaching strategies.
4. To approve 2019-020 HIB School Self-Assessment under the Anti-Bullying Bill of Rights Act.
5. To approve Deborah Harkness as a home instructor for 2020-2021 school year.

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Jean Frazier		X		
Carol Labin	1st	X		
Jen Tomlinson		X		
Meredith O’Donnell		X		

POLICY/REGULATION:

1. To approve the following Policies and Regulations on the First Reading:
 - a. 1620- Administrative Employment Contracts (Policy)- Revised
 - b. 2464 - Gifted and Talented Students (Policy)- Revised
 - c. 5330.05- Seizure Action Plan (Policy & Regulation) - New
 - d. 6440- Cooperative Purchasing (Policy) - Revised
 - e. 6470.01- Electronic Funds Transfer and Claimant Certification (Policy & Regulation) New
 - f. 7440- School District Security (Policy & Regulation) - Revised
 - g. 7450- Property Inventory (Policy)- Revised
 - h. 7510- Use of School Facilities (Policy and Regulation) - Revised

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- i. 8420- Emergency and Crisis Situations (Policy) -Revised
- j. 1648.03- Restart and Recovery Plan- Full Time Remote Instruction (Policy)- New

Board discussion regarding Policy 7510 with a review prior to second reading.

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Jean Frazier		X		
Carol Labin	1st	X		
Jen Tomlinson		X		
Meredith O'Donnell		X		

FACILITIES/OPERATIONS:

1. To acknowledge the performance of a Fire Drill on October 7, 2020 and a Security Drill (evaluation) on October 26, 2020.
2. To acknowledge the performance of a Bus Evacuation on October 21, 2020.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell	2nd	X		

COMMITTEE REPORTS:

OLD BUSINESS:

NEW BUSINESS:

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

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ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 5:15 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier	2nd	X		
Carol Labin	1st	X		
Jen Tomlinson		X		
Meredith O'Donnell		X		

Respectfully submitted,

Steven Terhune

School Business Administrator/Board Secretary