1. The meeting was called to order at Beach Haven School by Mrs. Hughes at 6:00 p.m.
2. OPEN PUBLIC MEETINGS STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having advertised in Asbury Park Press On March 7, 2015.

1. ROLL CALL:

|  |  |  |
| --- | --- | --- |
| **Absent** | **Present** | **Name** |
|  | X | Irene Hughes |
|  | X | Kathy Kelly |
|  | X | Carol Labin |
|  | X | Jen Tomlinson |
|  | X | Meredith O’Donnell |

IV: FLAG SALUTE

V: COMMUNICATIONS – No communications at this time.

Vi: COMMENTS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS ONLY – No public at

 this time.

VII: SUPERINTENDENT RECOMMENDATION

 Action to be Taken

1. Finance/Operations

101 Approval of the following resolutions related to the 2015-16 Preliminary Budget:

Travel and Related Expense Reimbursement

WHEREAS, the Beach Haven Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of $1000.00 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of $5,000.00 for all staff and board members.

Adoption of Tentative Budget

BE IT RESOLVED that the tentative budget be approved for the 2015-2016 School Year using the 2015-2016 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

|  |  |  |  |
| --- | --- | --- | --- |
|  | General Fund | Special Revenues | Total |
|  |  |  |  |
| 2015-16 Total Expenditures | 1,951,866 | 14,880 | 1,966,746 |
|  |  |  |  |
| Less Anticipated Revnues: |  |  |  |
|  State Aid |  200,724 |  |  200,724 |
|  Special Revenues |  | 14,880 |  14,880 |
|  Miscellaneous |  15,931 |  |  15,931 |
|  Budgeted Fund Balance |  35,494 |  |  35,494 |
| Taxes to be Raised | 1,699,717 |  | 1,699,717 |

And to advertise said tentative budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Beach Haven School, Beach Haven, NJ on April 28, 2015 at 6:00 p.m. for the purpose of conducting a public hearing on the budget for the 2015-2016 School Year.

102 Approval to establish a 457(f) Employee Deferred Compensation Retirement Plan with

 AXA Equitable Financial Services, LLC. (provides a secondary investment structure for

 employees, no cost to Board).

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Abstain | No | Yes | Motion | Name |
|  |  | X |  | Irene Hughes |
|  |  | X | 1 | Kathy Kelly |
|  |  | X |  | Carol Labin |
|  |  | x |  | Jen Tomlinson |
|  |  | X | 2 | Meredith O’Donnell |

Ms. Tomlinson asked if Mr. Crawford could attend next meeting. Mrs. Brendel stated she would have Mr. Crawford attend next meeting.

VIII: OLD BUSINESS – Ms. Raleigh asked about the use of the bus over the summer by the historical society. Mrs. Brendel stated she would get an answer from our insurance company.

IX: NEW BUSINESS

X: COMMENTS FROM MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to public comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No public at this time.

XI: Executive Session: - Personnel

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Abstain | No | Yes | Motion | Name |
|  |  | X |  | Irene Hughes |
|  |  | X |  2 | Kathy Kelly |
|  |  | X |  | Carol Labin |
|  |  | x | 1 | Jen Tomlinson |
|  |  | X |  | Meredith O’Donnell |

 The meeting moved into Executive Session at 6:15 p.m.

XV: Upon motion of Ms. Tomlinson seconded by Mrs. Labin the meeting was adjourned at 7:55 p.m.

Respectfully Submitted:

Lil Brendel, Board Secretary

Approved: 3/24/15