1. The meeting was called to order at Beach Haven School by Mrs. Hughes at 6:15 p.m.
2. OPEN PUBLIC MEETINGS STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given to the Asbury Park Press.

1. ROLL CALL

|  |  |  |
| --- | --- | --- |
| **Name** | **Present** | **Absent** |
| Irene Hughesi | X |  |
| Kathy Kelly | x |  |
| Carol Labin | X |  |
| Jen Tomlinson | X |  |
| Meredith O’Donnell |  | Arrived 6:30 |

1. FLAG SALUTE – Mr. Falkowski led the flag salute
2. EXECUTIVE SESSION – CSA search.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes | 2 | X |  |  |
| Kathy Kelly |  | X |  |  |
| Carol Labin |  | X |  |  |
| Jen Tomlinson | 1 | X |  |  |
| Meredith O’Donnell |  |  |  |  |

VI: EXECUTIVE SESSION – Motion to return to public session.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes |  | X |  |  |
| Kathy Kelly | 1 | X |  |  |
| Carol Labin |  | X |  |  |
| Jen Tomlinson | 2 | X |  |  |
| Meredith O’Donnell |  | X |  |  |

VII: PUBLIC SESSION MINUTES TO BE APPROVED FOR DECEMBER 15, 2015.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes | 1 | X |  |  |
| Kathy Kelly |  |  |  | X |
| Carol Labin |  | X |  |  |
| Jen Tomlinson | 2 | X |  |  |
| Meredith O’Donnell |  | X |  |  |

VIII: REORGANIZATION MINUTES AND EXECUTIVE MINUTES TO BE APPROVED FOR JANUARY 12, 2016.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes | 1 | X |  |  |
| Kathy Kelly |  |  |  |  |
| Carol Labin |  | X |  |  |
| Jen Tomlinson | 2 | X |  |  |
| Meredith O’Donnell |  |  |  | **x** |

IX: PRESENTATIONS - Mr. Hulsart presented the 2014-15 audit and there were no recommendations or findings. We will move the surplus into Maintenance Reserve which is stated in Section C of the audit.

X: Communications - None

XI: COMMENTS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS ONLY

XII: SUPERINTENDENT RECOMMENDATIONS

Action to Be Taken

* 1. Finance/Operations

101 Financial Reports of the Board Secretary–December 31, 2015

102 Financial Reports of the Treasurer–December 31, 2015

103 Bills Lists January 1, 2016-January 26, 2016 and December 16-31, 2015

104 Monthly Certifications of Budgetary Major Accounts/Fund Status

105 Accept the 2014-15 Audit performed by Robert Hulsart & Company and there were no recommendations or findings.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes |  | X |  | **103** |
| Kathy Kelly | 2 |  |  |  |
| Carol Labin |  | X |  |  |
| Jen Tomlinson | 1 | X |  |  |
| Meredith O’Donnell |  | x |  |  |

* 1. Education:

201 Approve field trip for pre-k(3), pre-k (4), kindergarten, grades 1, 2 & 3 Tuesday, May 17, 2016 to Cape May Zoo, Sunset Beach, Cape May, NJ at a cost of $160 plus school bus transportation.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes |  | X |  |  |
| Kathy Kelly |  | X |  |  |
| Carol Labin |  | X |  |  |
| Jen Tomlinson | 2 | X |  |  |
| Meredith O’Donnell | 1 | X |  |  |

* 1. Personnel

301 Approve Monmouth-Ocean Educational Services to provide Speech Services at $75 per hour from February 11-March 24, 2016 (Maternity Leave Tova Rupp)

302 Approve maternity leave for Tova Rupp from February 11-March 24, 2016.

303 Approve Angela Carosella for Beach Haven School Guidance Counselor effective February 1, 2016 pending criminal background check.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes | 1 | X |  |  |
| Kathy Kelly |  | X |  |  |
| Carol Labin |  | X |  |  |
| Jen Tomlinson | 2 | X |  |  |
| Meredith O’Donnell |  | X |  |  |

* 1. Policies/Regulations

401 Approve the November Harassment, Intimidation & Bullying Incidents –Zero Incidents for December 2015

402 Approve the December 2015 Principal’s Report

403 Approve the December 2015 Semi Annual Submission of Violence and Vandalism Report – Zero Incidents reported July 1, 2015-December 31, 2015

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes | 1 | X |  |  |
| Kathy Kelly | 2 | x |  |  |
| Carol Labin |  | X |  |  |
| Jen Tomlinson |  | X |  |  |
| Meredith O’Donnell |  | x |  |  |

* 1. Governance –

501 Request a waiver for Special Education Medicaid Initiative (SEMI) Program

502 Approve School Nursing Plan 2015-16 (submitted to County Office).

503 Approve Equivalency Application for the Nursing Plan for the 2015-16 school year.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes |  | X |  |  |
| Kathy Kelly |  | X |  |  |
| Carol Labin | 2 | X |  |  |
| Jen Tomlinson | 1 | X |  |  |
| Meredith O’Donnell |  | X |  |  |

* 1. Facilities/Operations

601    Approve the Fire Drill of December 7, 2015 and the Security Drill of December 14, 2015

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes | 1 | X |  |  |
| Kathy Kelly |  | X |  |  |
| Carol Labin |  | X |  |  |
| Jen Tomlinson |  | X |  |  |
| Meredith O’Donnell | 2 | X |  |  |

XIII: Committee Reports– None

XIV: Old Business – None

XV: New Business – Approve 2016-17 School Calendar. The calendar mirrors Southern Regional and Mrs. Downing discussed it with BHTA.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes |  | X |  |  |
| Kathy Kelly |  | X |  |  |
| Carol Labin | 2 | X |  |  |
| Jen Tomlinson | 1 | X |  |  |
| Meredith O’Donnell |  | X |  |  |

XVI: COMMENTS FROM MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

There were no comments.

Mrs. Harkness asked if the teachers would be allowed in school during the summer to prepare for the next year as in years past.

Upon motion of Mrs.O’Donnell seconded by Mrs. Hughes the board meeting was adjourned at 7:20 p.m.

Submitted: Lil Brendel, Board Secretary, Approved: 2/23/16