1. The meeting was called to order by Mrs. Hughes at 6:30 p.m. at Beach Haven School.
2. OPEN PUBLIC MEETINGS STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given in the following manner the meeting notice was submitted to Asbury Park Press on September 23, 2015 and posted at the Beach Haven School. The meeting notice was published in the Asbury Park Press on September 26, 2015.

1. ROLL CALL

|  |  |  |
| --- | --- | --- |
| **Name** | **Present** | **Absent** |
| Irene Hughes | X |  |
| Kathy Kelly | X |  |
| Meredith O’Donnell | X |  |
| Carol Labin | X |  |
| Jen Tomlinson | X |  |

1. FLAG SALUTE – Mr. Falkowski led the flag salute.
2. EXECUTIVE SESSION: LEGAL PERSONNEL & ATTORNEY CLIENT PRIVILEGE- The Board moved into executive session at 6:35 p.m.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name | Motion | Yes  | No  | Abstain |
| Irene Hughes | 1 | X |  |  |
| Kathy Kelly |  | X |  |  |
| Meredith O’Donnell |  | X |  |  |
| Carol Labin |  | X |  |  |
| Jen Tomlinson | 2 | X |  |  |

The board resumed the meeting at 7:15 p.m. upon the motion of Mrs. Hughes seconded by Mrs. Kelly.

APPROVE that the Superintendent, Eva Marie Raleigh, be placed on administrative leave with pay and relieved of the performance of her duties effective October 1, 2015 through June 30, 2016 in accordance with N.J.S.A. 18A:27-9.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes |  |  |  | X |
| Kathy Kelly |  | X |  |  |
| Meredith O’Donnell | 2 | X |  |  |
| Carol Labin |  | X |  |  |
| Jen Tomlinson | 1 | X |  |  |

Approve the appointment of Richard Starodub as Acting Superintendent of Schools for a period commencing September 30, 2015 through June 30, 2016, one (1) day per week at a per diem rate of $480 scheduling to be mutually agreed upon by the Acting Superintendent and the Board in accordance with the Employment Contract approved by the Ocean County Superintendent of Schools on September 29, 2015.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes |  |  |  | X |
| Kathy Kelly | 2 | X |  |  |
| Meredith O’Donnell |  | X |  |  |
| Carol Labin |  | X |  |  |
| Jen Tomlinson | 1 | X |  |  |

Approve that upon recommendation of Acting Superintendent, the appointment of Principal, Linda Downing, for a period commencing October 1, 2015 through June 30, 2016, approximately (4) days per week at a per diem rate of $350, scheduling at the discretion of the Acting Superintendent.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes | 1 | X |  |  |
| Kathy Kelly |  | X |  |  |
| Meredith O’Donnell |  | X |  |  |
| Carol Labin |  | X |  |  |
| Jen Tomlinson | 2 | X |  |  |

Ms. Tomlinson read a statement to the public regarding releasing Ms. Raleigh from her duties as Superintendent of Schools for the remainder of the school year. Since this a personnel matter, we are precluded from commenting further. However we are very excited to announce that in order to maintain the educational integrity of our schools, we appropriated sufficient monies to develop a cost efficient plan ensuring that our school is led by a veteran Superintendent, in collaboration with an experienced knowledgeable principal.

Mrs. Hughes stated that Mr. Starodub comes to us as a lifelong educator, serving the students of Lacey Township. He retired in 2011. Since his retirement he has been providing mentorships and professional development for educators. Similarly Linda Downing is an established retired principal from Toms River School District who also serves as a board member on Lacey Township Board of Education. Their experience and prior professional working relationship will greatly assist Beach Haven School Community for the remainder of the 2015-16 school year.

Mr. Starodub will work approximately one day a week while Ms. Downing will lead the staff and serve the students the remaining 4 days a week. Both will work collaboratively to ensure that our building is covered and the staff and students have the benefit of their constant oversight and guidance. This plan provides the school community the educational oversight very much needed during this transitional year in a manner that is not cost prohibitive.

The Board will be meeting to discuss the search for our permanent Superintendent of Schools. This Board is committed to a process that will allow us to find the best leader for our schools in an effective matter, with an anticipated appointment of July 1, 2016. The Board is committed to hiring a Superintendent that will maintain high goals that we have set for our community, staff and mostly our students. We will provide the community with updates. We thank Mr. Starodub and Ms. Downing for their assistance and service to Beach Haven students and look forward to working with them. Let us give them a warm welcome.

1. Public Session Minutes, Executive Session and Board Goals Meeting Minutes to be approved for August 27, 2015. Public Session Minutes for September 18, 2015.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes |  |  |  | 9/18 |
| Kathy Kelly | 2 | X |  |  |
| Meredith O’Donnell |  | X |  |  |
| Carol Labin |  | X |  |  |
| Jen Tomlinson | 1 | X |  |  |

1. PRESENTATIONS – There were no presentations.

1. COMMUNICATIONS – Thank you card from Mrs. Labin
2. COMMENTS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS ONLY

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please approach the podium, sign in, state your name and address. Comments must be limited to three minutes per person.

1. SUPERINTENDENT RECOMMENDATIONS

Action to Be Taken

* 1. **Finance/Operation**s

101 Financial Reports of the Board Secretary– August 31, 2015

102 Financial Reports of the Treasurer– August 31, 2015

103 Bills List – September 2015

104 Monthly Certifications of Budgetary Major Accounts/Fund Status

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes | 1 | X |  |  |
| Kathy Kelly |  | X |  |  |
| Meredith O’Donnell |  | X |  | Ck #7885 |
| Carol Labin |  | X |  |  |
| Jen Tomlinson | 2 | X |  |  |

* 1. Education

201 Approve the following Class Trips

|  |  |  |  |
| --- | --- | --- | --- |
| Grades | Place | When | Cost |
| Grade 1Grade PreK & K | Southern RegionalRotary Club of LBI | December 22, 2015December 10, 2015 | TransportationTransportation |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes | 1 | X |  |  |
| Kathy Kelly |  | X |  |  |
| Meredith O’Donnell | 2 | X |  |  |
| Carol Labin |  | X |  |  |
| Jen Tomlinson |  | X |  |  |

 C: Personnel

301 Approve the following personnel

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Position | Salary | Term |
| Mark Cummins | Substitute Media Specialist | $90 per day | Fridays until we hire a certified media specialist |
| Tova Rupp | Speech Therapist | $18,159.50 make up session days at a per diem rate of $245.40  | October 8, 2015-June 30, 2016 |
| Joanne Benzoni | Substitute Teacher | $70 per day | 9/23/15-6/30/16 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes | 1 | X |  |  |
| Kathy Kelly |  |  |  | X |
| Meredith O’Donnell | 2 | X |  |  |
| Carol Labin |  | X |  |  |
| Jen Tomlinson |  | X |  |  |

1. Policies/Regulations and Governance –

 401- Approve the First Reading of the Following Policies and Regulations

Policy 1522 School Level Planning (Abolished)

Policy 5305 Health Services Personnel

Policy 5306 Health Services to Non-Public Schools

Policy 5308 Student Health Records

Policy 5310 Health Services

Policy 5339 Screening for Dyslexia

Policy 5530 Substance Abuse

Policy 5600 Student Discipline/Code of Conduct

Policy 5756 Transgender Students

Regulation 5306 Health Service to Non-Public Schools

Regulation 5308 Student Health Records

Regulation 5310 Health Services

Regulation 5530 Substance Abuse

Regulation 5600 Student Discipline/Code of Conduct

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes | 1 | X |  |  |
| Kathy Kelly |  | X |  |  |
| Meredith O’Donnell | 2 | X |  |  |
| Carol Labin |  | X |  |  |
| Jen Tomlinson |  | X |  |  |

1. Governance
2. Approve 2015-16 District Goals – Tabled
3. Approve 2015-16 Board of Education Goals – Tabled
4. Approve the Harassment Intimidation & Bullying District Self-Assessment
5. Approve Dr. James Suddeth, MD as School Physician for 2015-16 school year
6. Approve the Statement of Assurances and certification of Smart Snacks 2015-16

 for the Beach Haven School District. Tabled

1. Approve Fire Drills for September 2015
2. Approve the HIB for September 2015 – No incidents
3. Approve September Student Enrollment – Tabled
4. Approved Shared Service Agreement with Southern Regional for Technology

 needs at a rate of $60 per hour plus mileage when needed.

1. Approve the Memorandum of Agreement between Education and Law

 Enforcement Officials.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes |  | X |  | 509 |
| Kathy Kelly |  | X |  |  |
| Meredith O’Donnell | 2 | X |  |  |
| Carol Labin |  | X |  |  |
| Jen Tomlinson | 1 | X |  |  |

1. Facilities/Operations

601 Approve PTA use of the School for a General Membership Meeting 9/30/15.

Approve PTA use of school parking lot for Chowderfest Parking on 10/3 and 10/4.

 Approve PTA use of Gym for Fall Book Fair on 10/7 from 2:45-7:45 p.m.

 Approve PTA use of Gym for School Play 2/29/16-3/4/16 from 2:45-7:45 p.m.

602 Approve Facilities Use for Shar Pei Rescue of VA, Inc. – Parking space 10/3 & 10/4. This will not be permitted.

603 Approve Integrated Pest Management Plan for the 2015-16 school year. (Available in board office)

604 Approve Air Quality Plan for the 2015-16 school year. (Available in Board Office)

605 Approve Annual Asbestos Plan for 2015-2016 school year. (Available in Board Office)

606 Approve Courtesy Busing for students according to the route \*Adjustments are made as necessary should enrollment change.

607 Approve PTA use of Gym for Halloween Party from 5:30-7:30 on 10/29 and allow them to set up on 10/28.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes | 1 | X |  |  |
| Kathy Kelly |  | X |  |  |
| Meredith O’Donnell |  | X |  |  |
| Carol Labin |  | X |  |  |
| Jen Tomlinson | 2 | X |  |  |

 701: Committee Reports: None at the time

702: OLD BUSINESS: Approve the acceptance of Title 1 Funds in the amount of $13,438. This item is tabled.

703: NEW BUSINESS: John Veitch Scholarship Fundraiser, Cheryl Moresi to attend Rutgers on October 4, 2015 for a workshop on LD/ADHD related disabilities at a cost of $75. These items were tabled.

704. COMMENTS FROM MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

 This meeting will now be open to public for comments on General Items only. If your comment

 pertains to students, personnel, litigation or negotiations, we would ask that you see the

 Superintendent after the meeting since the Board does not discuss such items in public.

 Please state your name and address. Comments must be limited to three minutes per person.

Margie Carnevale: Mrs. Carnevale spoke about the John Veitch Scholarship. Mrs. Hughes responded to give her a call and we will discuss.

Mary Claire Bunce: Inquired about the PK3 and PK4 students as after school activities and thanked the Board for their hard work.

Upon motion of Mrs. Hughes seconded by Ms. Tomlinson the meeting moved back into Executive Session at 7:35 p.m. No action will be taken.

ADJOURNMENT

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes | 1 | X |  |  |
| Kath Kelly | 2 | X |  |  |
| Meredith O’Donnell |  | X |  |  |
| Carol Labin |  | X |  |  |
| Jen Tomlinson |  | X |  |  |

The meeting was adjourned at 8:00 p.m.