

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008



PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School

DATE: May 24, 2017

TIME: 5:00 p.m.

CALL TO ORDER:

The meeting was called to order at the Beach Haven School by Mrs. Hughes at 5:00 p.m. The following was read by Dr. Savage: New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Jean Frazier	X	
Carol Labin	X	
Jen Tomlinson	X	
Meredith O'Donnell	X	

Mrs. Irene Hughes left the meeting at 5:45 p.m.

FLAG SALUTE: Pledge of Allegiance to the Flag

A. PUBLIC SESSION MINUTES TO BE APPROVED FOR:

1. April 26, 2017

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2	X		
Meredith O'Donnell		X		

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B. PRESENTATION: Special recognition

C. COMMUNICATIONS: None

D. EXECUTIVE SESSION: Was held at this point in the meeting.

BE IT RESOLVED, That the Beach Haven Board of Education meet in Executive Session to discuss the following:

- a. Litigation
- b. Certificated Personnel
- c. Non-Certificated Personnel
- d. Student Personnel
- e. Negotiations

Minutes of Executive Session proceeding will be made available to the public to the extent it does not divulge legally protected, confidential information and after the approval of said minutes by the Board.

Name	Motion	Yes	No	Abstain
Irene Hughes				
Jean Frazier				
Carol Labin				
Jen Tomlinson				
Meredith O'Donnell				

E. COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

There was no communication for the month.

F. SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

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Finance/Operations:

1. To authorize the Superintendent of Schools to make the following transfers within accounts for the month of February 2017. Please note there are no transfers necessary for the month of February.
2. BE IT RESOLVED by the Beach Haven Board of Education that the May 2017 bills totaling \$20,157.23 as well as the April 2017 Payroll Bills totaling \$112,652.31 for 2016-2017 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
3. To accept the financial report of the Secretary for the month ending February 28, 2017: Balance on hand \$1,168,799.57.

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Brian F. Savage, School Business Administrator/Board Secretary, certifies that as of February 28, 2017, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of February 28 2017, after review of the Secretary’s monthly financial report (appropriations’ section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending February, 2017.
5. Approve to accept the generous donation from The Long Beach Island Garden Club of \$917.25 to be used for the purchase of plants, seedlings, and equipment for our school garden. Any unused portion of the donation must be returned to the LBI Garden Club.
6. Approve the appointment of Dr. Brian F. Savage as the Public Agency Compliance Officer for the Beach Haven School District.

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Name	Motion	Yes	No	Abstain
Irene Hughes		X		X bills list chk #8549
Jean Frazier	2	X		
Carol Labin		X		
Jen Tomlinson	1	X		
Meredith O'Donnell		X		

G. EDUCATION:

1. Approve student #149 to attend ESY at Stafford Township School District during the summer of 2017 at a tuition rate of \$1,000.00, plus transportation to be determined; shared bussing with Long Beach Township School District.

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell	2	X		

H. PERSONNEL:

1. Approve the following non-tenured certified staff for the 2017-2018 school year:
Stephanie Cecchini, Kim Maschi, Renay Gallucci, Sharon Keyes, and Angela Carosella.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1	X		
Meredith O'Donnell	2	X		

I. POLICY/REGULATION:

1. To approve Approve the Monthly Harassment, Intimidation & Bullying Incidents -
Zero Incidents for April 2017

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2	X		
Meredith O'Donnell		X		

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J. GOVERNANCE: no action

Name	Motion	Yes	No	Abstain
Irene Hughes				
Jean Frazier				
Carol Labin				
Jen Tomlinson				
Meredith O'Donnell				

K. FACILITIES/OPERATIONS:

1. Approve the Fire Drill for April 28, 2017 and Security Drill for April 28, 2017.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1	X		
Meredith O'Donnell	2	X		

L. COMMITTEE REPORTS:

There were no committee reports for the month.

M. OLD BUSINESS:

There was no old business for the month.

N. NEW BUSINESS:

There was no new business for the month.

O. COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

The meeting was opened to the public for comments on General Items only.

There were no comments from the public during this portion of the meeting.

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P. EXECUTIVE SESSION:

BE IT RESOLVED, That the Beach Haven Board of Education meet in Executive Session to discuss the following:

- a. Certificated Personnel

Minutes of Executive Session proceeding will be made available to the public to the extent it does not divulge legally protected, confidential information and after the approval of said minutes by the Board.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1	X		
Meredith O'Donnell	2	X		

Q. ADJOURNMENT FROM EXECUTIVE SESSION:

BE IT RESOLVED, That the Beach Haven Board of Education exit Executive Session.

Minutes of Executive Session proceeding will be made available to the public to the extent it does not divulge legally protected, confidential information and after the approval of said minutes by the Board.

Name	Motion	Yes	No	Abstain
Irene Hughes		Absent		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1	X		
Meredith O'Donnell	2	X		

R. ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 6:27 p.m.

Name	Motion	Yes	No	Abstain
Irene Hughes		Absent		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1	X		
Meredith O'Donnell	2	X		

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Respectfully submitted,

Brian F. Savage, Ed.D.
School Business Administrator/
Board Secretary