

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School
DATE: April 27, 2022
TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press, Press of Atlantic City and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Jean Frazier		X
Carol Labin	X	
Jen Tomlinson	X	
Meredith O'Donnell	X	

Also present were Steve Terhune, Business Administrator, and Dr. Christopher Meyrick, Superintendent.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public Minutes of March 23, 2022

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier				
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

PRESENTATION: Dr. Meyrick- District Update- April 2022 – Provided roof project and leak update, removal of grade barriers in lunch and recess, revised student drop off locations, completion of staff evaluations and State testing the week of May 9-13.

COMMUNICATIONS:

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to comment at this time.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. BE IT RESOLVED by the Beach Haven Board of Education that the April 2022 bills totaling \$46,389.57 as well as the March 2022 Payroll Bills totaling \$111,060.17 for 2021-2022 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
2. To authorize the Superintendent of Schools to make the following revised transfers within accounts for the month of March 2022.
3. To accept the revised financial report of the Secretary for the month ending March 31, 2022: Balance on hand \$2,260,687.23.

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of March 31, 2022, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of March 31, 2022, after review of the Secretary's monthly financial report (appropriations' section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending March 2022.

5. To adopt the budget for the 2022-2023 school year:

WHEREAS, the preliminary budget for the 2022-2023 school year was adopted by the Board of Education at the March 23, 2022 public meeting; and

WHEREAS, the preliminary budget for the 2022-2023 school year was reviewed and approved by the NJ Department of Education on April 6, 2022; and

WHEREAS, the preliminary budget for the 2022-2023 school year was advertised in the Asbury Park Press on April 20, 2022;

BE IT HEREBY RESOLVED, That the preliminary budget for the 2022-2023 school year be adopted as the final budget in the CURRENT EXPENSE FUND 10 amount of \$2,389,377, SPECIAL REVENUE FUND 20 in the amount of \$33,473, and DEBT SERVICE FUND 40 in the amount of \$0; and

FURTHER, be it resolved that \$2,078,975 should be raised from local tax levy for the GENERAL FUND and \$0 should be raised for the DEBT SERVICE FUND for the 2022-2023 school year; and

FURTHER, be it resolved that the revenues for the 2022-2023 school year be adopted in the amounts of CURRENT EXPENSE FUND 10 in the amount of \$2,389,377, SPECIAL REVENUE FUND 20 in the amount of \$33,473 and DEBT SERVICE FUND 40 in the amount of \$0; and.

FURTHER, be it resolved that the Superintendent and the School Business Administrator are authorized to implement the approved budget in accordance with State laws, State regulations, Board of Education policy and Board of Education regulations; and

FURTHER, be it resolved that the Board of Education adopts an equal twelve month tax collection schedule for distribution to the Borough of Beach Haven for the 2022-2023 school year.

6. To approve the renewal of the Shared Services Agreement for Business Services with the Southern Regional School District for the period from July 1, 2022 through June 30, 2025 as identified in the agreement at an annual rate of \$40,770 for 2022-2023, \$41,580 for 2023-2024 and \$42,400 for 2023-2024.

7. To approve the renewal of the Shared Services Agreement for Child Study Team Services with the Southern Regional School District for the period from July 1, 2022 through June 30, 2025 as identified in the agreement at an annual rate of \$3,100 per student for the term of the agreement.

8. To approve the Doctrine of Necessity as follows:

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

WHEREAS, the School Ethics Act, N.J.S.A. 18A:12-21 *et seq.* was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators, and to provide specific ethical standards to guide their conduct; and

WHEREAS, questions arose regarding how a Board should invoke the Doctrine of Necessity when a quorum of a Board of Education has conflicts of interest on a matter required to be voted upon; and

WHEREAS, the School Ethics Commission (“Commission”) provided guidance in Public Advisory Opinion A03-9 (April 1, 1998); and

WHEREAS, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary, and the specific nature of the conflicts of interest; and

WHEREAS, the School Ethics Commission, by resolution dated February 25, 2003, clarified and required a Board of Education invoking the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so, and the specific nature of the conflicts of interest; and

WHEREAS, the School Ethics Commission further directed Boards of Education that invoke the Doctrine to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for thirty (30) days, and provide the Commission with a copy; and

WHEREAS, the Beach Haven Board of Education (“Board”) needs to establish a Board Negotiations Committee in order to negotiate salary increases and a new contract with the Beach Haven Education Association (“BHEA”); and

WHEREAS, the Board Attorney, Isabel Machado, Esq., has reviewed the advisory decisions of the Commission and has determined board member conflicts would otherwise prohibit four (4) of the five (5) board members from participating in negotiations with the BHEA; and

WHEREAS, three (3) board members, namely, Meredith O'Donnell, Jen Tomlinson and Irene Hughes are currently members of the New Jersey Education Association (NJEA); and

WHEREAS, board member, Carol Labin, is a former member of the BHEA / NJEA and previously involved in negotiations prior to retirement; and

WHEREAS, there is only one non-conflicted board member thereby precluding a negotiations committee without invoking the doctrine of necessity; and

WHEREAS, the inability of the above board members to participate in this process results in the lack of a quorum and the establishment of a committee; and

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

WHEREAS, in order to establish a Negotiations Committee to negotiate salary increases and a new contract with the BHEA, the Board must have a quorum; and

WHEREAS, the Board desires to invoke the Doctrine of Necessity, in accordance with the procedures established by the Commission in order to form a Negotiations Committee to negotiate salary increases and a new contract with the BHEA.

NOW, THEREFORE, BE IT RESOLVED, by the Beach Haven Board of Education, County of Ocean, State of New Jersey, as follows:

1. That the board members, as noted above, are in conflict by virtue of their association with the NJEA, and the Board therefore invokes the Doctrine of Necessity in order to establish a Negotiations Committee to negotiate salary increases and a new contract with the BHEA.
2. The Board hereby appoints board members, Jean Frazier and Jen Tomlinson, to the Negotiations Committee.
3. That this resolution shall be read at the public meeting of January 26, 2022 and shall be posted where it posts public notices for thirty (30) days.
4. That a copy of this resolution shall be forwarded to the School Ethics Commission by the Board Attorney.

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Jean Frazier				
Carol Labin		X		
Jen Tomlinson	1st	X		
Meredith O'Donnell		X		

EDUCATION:

1. To approve a field trip for Preschool to Insectropolis on May 5, 2022 from 8:45 to 12:15.
2. To approve a field trip for 4th grade to the NJ Museum of Natural History and NJ State House on May 6, 2022 from 8:30 to 2:30.
3. To approve a field trip for Kindergarten to the Cape May Zoo on May 10, 2022 from 9:30 to 2:30.
4. To approve a field trip for 6th grade to Citizens Bank Park on May 19, 2022 from 8:30 to 5:30.
5. To approve a field trip for 1st grade to Johnson's Farm on May 23, 2022 from 8:30 to 2:30.
6. To approve a field trip for 5th grade to the Museum of the American Revolution on June 6, 2022 from 8:30 to 3:30.
7. To approve Holly Herriger to attend a workshop from on April 28th and April 29th, 2022 for
8. To acknowledge the NJ Performance Report form 2020-2021.

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier				
Carol Labin	2nd	X		
Jen Tomlinson		X		
Meredith O'Donnell		X		

PERSONNEL:

1. To approve the employment for the 2022-2023 school year of the following tenured staff members:

- a. Christine Bresley
- b. Stephanie Cecchini
- c. Margaret Fay
- d. Deborah Harkness
- e. Suzanne Henry
- f. Jessica Wiehr
- g. Robert Barrett

2. To approve the employment for the 2022-2023 school year of the following non-tenured staff members:

- a. AnnMarie Deakyne
- b. Joe Elmo
- c. Jill Falletta
- d. Dana Giordano
- e. Sara Holleran
- f. Katelyn Micek
- g. Holly Herriger

3. To approve the employment for the 2022-2023 school year of the following non-unit staff members:

- a. Lisa Altman
- b. Brain Ball
- c. Daggi Ball
- d. Vern Berube
- e. Kimberly Carey
- f. Sharon Dugan
- g. John Palombo

4. To approve the following substitute for the 2022-2023 school year: Erin Flynn.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier				
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

POLICY/REGULATION:

GOVERNANCE:

1. To approve the Memorandum of Agreement with the Beach Haven Education Association for the period covering July 1, 2022 through June 30, 2025

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Jean Frazier				
Carol Labin		X		
Jen Tomlinson	1st	X		
Meredith O'Donnell		X		

FACILITIES/OPERATIONS:

1. To acknowledge the performance of a fire drill on April 13, 2022 and a security drill (lockdown) on April 14, 2022.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier				
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell	2nd	X		

COMMITTEE REPORTS:

OLD BUSINESS: Update on roof project

NEW BUSINESS: Board member Jean Frazier has submitted her resignation from the Board of Education effective immediately due to personal reasons. The opening will be posted in compliance with NJ Statutes and Regulations. The Board anticipates filling the vacancy within the 60 day time limit.

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

The BHEA thanked the Board of Education for the timely, respectful and professional negotiations process.

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 5:18 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier				
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell	2nd	X		

Respectfully submitted,

Steven Terhune

School Business Administrator/Board Secretary