

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School
DATE: August 25, 2021
TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press, Press of Atlantic City and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Jean Frazier <i>by phone (left at 5:33pm)</i>	X	
Carol Labin	X	
Jen Tomlinson <i>(left at 5:33pm)</i>	X	
Meredith O'Donnell	X	

Also present were Steve Terhune, Business Administrator, and Dr. Christopher Meyrick, Superintendent.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public Minutes of July 28, 2021
2. Executive Session Minutes of July 28, 2021
3. Special Meeting Public Minutes of August 16, 2021

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1st	X		
Meredith O'Donnell		X		

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PRESENTATION: Dr. Meyrick- District Update-August 2021 – discussed Executive Order updates, communication to parents, ESSER Funds, staff professional development and first day for staff.

COMMUNICATIONS:

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. BE IT RESOLVED by the Beach Haven Board of Education that the August 2021 bills totaling \$84,603.35 as well as the July 2021 Payroll Bills totaling \$24,856.88 for 2020-2021 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
2. To authorize the Superintendent of Schools to make the following revised transfers within accounts for the month of July 2021.
3. To accept the revised financial report of the Secretary for the month ending July 31, 2021: Balance on hand \$2,121,181.88.

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of July 31, 2021, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of July 31, 2021, after review of the Secretary's monthly financial report (appropriations' section) and upon consultation with the

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Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending July 2021.
5. To approve the out of district student tuition contract with Stafford School District for the summer 2021 and the 2021-2022 school year for one student.

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1st	X		
Meredith O’Donnell		X		

EDUCATION:

1. Approve a field trip for the 3rd grade to Drumthwacket- the NJ Governor's Residence, on October 20th, 2021.
2. To approve student #33 as BHBOE Employee.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier		X		
Carol Labin	2nd	X		
Jen Tomlinson		X		
Meredith O’Donnell	1st	X		

PERSONNEL:

1. To approve the following substitutes for the 2021-2022 school year: Melanie Buda, Zoe Deakyne, Yumara Hernandez, Jan Gartland, Cathay Reilly, Karen Beals, Ellen Reilly and Anne Frank Riordan (nurse).
2. To approve the request for an unpaid leave of absence for the months of October 2021 and March 2022 for Lisa Altman.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier		X		
Carol Labin	2nd	X		
Jen Tomlinson		X		
Meredith O’Donnell	1st	X		

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POLICY/REGULATION:

1. To approve the following Policies and Regulations on the first reading:
 - a. 2422-Comprehensive Health and Physical Education (Policy)-Revised
 - b. 2467- Surrogate Parents and Resource Family Parents (Policy)- Revised
 - c. 5111- Eligibility of Resident/Nonresident Students (Policy) - Revised
 - d. 5114- Children Displaced by Domestic Violence -**Abolished**
 - e. 5116- Education of Homeless Children (Policy)- Revised
 - f. 7432- Eye Protection (Policy & Reg)- Revised
 - g. 8420-Emergency and Crisis Situation (Policy)- Revised
 - h. 8420.1- Fire and Fire Drills (Reg)-Revised
 - i. 8550- Meal Charges/Outstanding Food Service Bill (Policy) Revised
 - j. 8540- School Nutrition Programs (Policy) - Revised
 - k. 8600- Student Transportation (Policy) - Revised
 - l. 8810- Religious Holidays- **Abolished**
2. To approve the following Policies and Regulations on the second reading:
 - a. 0131- Bylaws, Policies, and Regulations (Policy)-Revised
 - b. 3134- Assignment of Extra Duties (Policy)-Revised
 - c. 3142- Nonrenewal of Non Tenured Teaching Staff Members (Policy & Reg)-Revised
 - d. 3221- Evaluation of Teachers (Policy & Reg)- Revised
 - e. 3222- Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (Policy & Reg)- Revised
 - f. 3223- Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (Policy & Reg) -Revised
 - g. 3224- Evaluation of Principals, Vice Principals, and Assistant Principals (Policy & Reg)- Revised
 - h. 4146- Nonrenewal of Nontenured Support Staff Member (Policy & Reg)- Revised
 - i. 6471- School District Travel (Policy & Reg)- Revised
 - j. 1521- Educational Improvement Plans (Policy)- Abolished
 - k. 1649- Federal Families First Coronavirus Response Act (Policy)-Abolished
 - l. 2421- Vocational - Technical Education (Reg)- Abolished

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell	2nd	X		

GOVERNANCE:

FACILITIES/OPERATIONS:

1. To approve the use of gym facilities by PTA on October 14, 2021 for the bookfair.
2. To approve the use of the school yard by PTA on October 2 & 3 2021 for parking for the Chowderfest merchant mart.

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Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

COMMITTEE REPORTS:

OLD BUSINESS: Architect Facilities Update – the Board of Education discussed the architect’s proposals and cost summaries for identified Tier 1 projects. Consensus was to move forward with the roof replacement project for Summer 2022. Resolutions will be placed on the September agenda for approval. *Jen Tomlinson and Jean Frazier had to leave the meeting during the conversation due to other obligations (at 5:36pm)*

NEW BUSINESS:

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 5:36pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier				
Carol Labin		X		
Jen Tomlinson				
Meredith O'Donnell	2nd	X		

Respectfully submitted,

Steven Terhune

School Business Administrator/Board Secretary