

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School
DATE: May 25, 2022
TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press, Press of Atlantic City and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes <i>arrived at 5:05pm by phone</i>		X
Carol Labin	X	
Jen Tomlinson	X	
Meredith O'Donnell	X	

Also present were Steve Terhune, Business Administrator, and Dr. Christopher Meyrick, Superintendent.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public Minutes of April 27, 2022

Name	Motion	Yes	No	Abstain
Irene Hughes				
Carol Labin	2nd	X		
Jen Tomlinson	1st	X		
Meredith O'Donnell		X		

PRESENTATION: Dr. Meyrick- District Update- May 2022 – discussed HIB Score and posting, Building roof project update, staff evaluations and a security update.

Irene Hughes arrived during the presentation.

COMMUNICATIONS:

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. BE IT RESOLVED by the Beach Haven Board of Education that the May 2022 bills totaling \$468,548.69 as well as the April 2022 Payroll Bills totaling \$113,691.08 for 2021-2022 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
2. To authorize the Superintendent of Schools to make the following revised transfers within accounts for the month of April 2022.
3. To accept the revised financial report of the Secretary for the month ending April 30, 2022: Balance on hand \$2,102,990.33.

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of April 30, 2022, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of April 30, 2022, after review of the Secretary's monthly financial report (appropriations' section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending April 2022.

5. To approve the following change orders for the Roof Replacement Project as recommended by the Architect:

- Change Order 4 - \$57,642 for the Frieze Soffit and Fascia replacement due to removal during AHERA project under separate contract - \$16,410 to be covered from project allowance and \$41,232 as a change order addition to the contract
- Change Order 5 - \$28,531 for Portico Roof Work Change

6. To confirm the following change orders for the Roof Replacement Project as recommended by the architect and approved against the existing contract project allowance amount:

- Change Order 1 - \$2,117 - Removal of skylights A and F
- Change Order 2 - \$9,947 - Use of metal fascia in place of painted fascia - lowering the ongoing maintenance costs
- Change Order 3 - \$1,526 - Tapered insulation layout change

7. To reject all of the bids received for the AHERA Removal Services bid opened on April 27, 2022 due to a variety of statutorily required documents missing for each of the four bids received that disqualified them from consideration for award. The bidders were notified and no objections were received to the disqualifications. The project was rebid and opened on May 24, 2022.

8. On May 5, 2022 the Beach Haven Board of Education advertised for bids for AHERA Removal Services. On May 24, 2022 the following bids were received and opened:

- Asbestos and Mold Services Corp - \$56,000.00
- George Koustas Ptg & Construction LLC - \$89,000.00
- LEW Environmental Services LLC previously dba LEW Corporation- \$74,071.50
- Teal Management - \$100,000.00

The bids were reviewed by the district's counsel and it was determined that the bid from Asbestos and Mold Services Corp did not include the Consent to Surety which is a non-curable defect to the bid. Therefore, that bid must be rejected by law.

Upon further legal review the bid from LEW Environmental Services LLC previously dba LEW Corporation met the requirements within statutes and the bid document.

Therefore, the Board of Education hereby awards the bid to LEW Environmental Services LLC previously dba LEW Corporation in the amount of \$74,071.50 and authorizes the issuance of a contract and purchase order for the project.

9. To approve the renewal of the existing contract with Delta Dental for dental insurance for the period from July 1, 2022 through June 30, 2024. This includes the conversion of the plan from the "Premier" to the "PPO

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

+ Premier” at the following rates representing a 2.1% rate reduction from the current rates. Employees will not experience any out of pocket increases with the plan conversion and may experience an out of pocket decrease depending on the dentist utilized.

- Single - \$46.64/month
- 2 Adults - \$92.34/month
- Family - \$152.97/month
- Parent/Child - \$93.93/month

10. To approve out of district student tuition contract with Galloway School District for a McKinney Vento Student (#15534798) for the period from January 5, 2022 through June 30, 2022.

11. To approve joining the Consortium with Monmouth Ocean Educational Services Commission for the ARP Homeless Grant allocation in the amount of \$363

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Carol Labin	2nd	X		
Jen Tomlinson	1st	X		
Meredith O'Donnell		X		

EDUCATION:

1. To approve the draft Marking Period Schedule for 2022-2023
2. To approve the draft School Calendar for 2022-2023.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Carol Labin	2nd	X		
Jen Tomlinson	1st	X		
Meredith O'Donnell		X		

PERSONNEL:

1. To approve the salaries for the 2022-2023 school year of the following non-unit staff members:
 - a. Lisa Altman
 - b. Brain Ball
 - c. Daggi Ball
 - d. Vern Berube
 - e. Kimberly Carey
 - f. Sharon Dugan
 - g. John Palombo
 - h. Robert Barrett (Instructional Aide)
 - i. Joseph Elmo (Instructional Aide)

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Carol Labin	1st	X		
Jen Tomlinson		X		
Meredith O'Donnell	2nd	X		

POLICY/REGULATION:

1. To approve the following Policies and Regulations on the first reading:
 - a. 1648.15- Recordkeeping for Healthcare Settings in School Buildings- COVID-19 (Policy)-
New
 - b. 2415.04- Title I- District- Wide Parent and Family Engagement (Policy)-Revised
 - c. 2415.50-Title I-School Parent and Family Engagement (Policy)-New
 - d. 2416.01-Postnatal Accommodations for Students (Policy)- New
 - e. 2417- Student Intervention and Referral Services (Policy) -Revised
 - f. 3161- Examination for Cause (Policy)- Revised
 - g. 4161- Examination for Cause (Policy)-Revised
 - h. 5512- Harassment, Intimidation, and Bullying (Policy)-Revised
 - i. 7410- Maintenance and Repair (Policy & Regulation)-Revised
 - j. 8420- Emergency and Crisis Situations (Policy)-Revised
 - k. 9320- Cooperation with Law Enforcement Agencies (Policy & Regulation)- Revised

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Carol Labin	2nd	X		
Jen Tomlinson	1st	X		
Meredith O'Donnell		X		

GOVERNANCE:

1. To acknowledge the Exemption from Testing for Lead in School Drinking Water for the 2021-2024 testing cycle as approved by the NJ Department of Education.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Carol Labin	2nd	X		
Jen Tomlinson	1st	X		
Meredith O'Donnell		X		

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

FACILITIES/OPERATIONS:

1.To acknowledge the performance of a fire drill on May 4, 2022 and a security drill (bomb threat) on May 23, 2022.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Carol Labin	2nd	X		
Jen Tomlinson	1st	X		
Meredith O'Donnell		X		

COMMITTEE REPORTS:

OLD BUSINESS:

NEW BUSINESS: Board Vacancy – will be further discussed at the June meeting.

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 5:18 pm

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Carol Labin	1st	X		
Jen Tomlinson		X		
Meredith O'Donnell		X		

Respectfully submitted,

Steven Terhune

School Business Administrator/Board Secretary