

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School
DATE: December 21, 2022
TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press, Press of Atlantic City and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Carol Labin	X	
Jane Romanowski	X	
Jen Tomlinson	X	
Meredith O'Donnell	X	

Also present were Steve Terhune, Business Administrator, and Theodore Loeffler, Superintendent.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public Minutes of November 30, 2022

Name	Motion	Yes	No	Abstain
Irene Hughes	1 st	X		
Carol Labin	2 nd	X		
Jane Romanowski		X		
Jen Tomlinson				X
Meredith O'Donnell				X

PRESENTATION: Mr. Loeffler- District Update- December 2022 – continuing data meetings with the teachers and will review any necessary student interventions in January, staff observations are continuing, completed the update of the Safe Return Plan required by the federal grants, Counselor job posting is up and applications are arriving, Little Mermaid rehearsals continue, WIN Program starts back up in January, this week is Spirit Week and we also have Staff Appreciation events and thank you to the Board of Education for all of the support of the school and the focus on the importance of the students. Wishing everyone a healthy and happy break.

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COMMUNICATIONS:

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. BE IT RESOLVED by the Beach Haven Board of Education that the December 2022 bills totaling \$170,246.80 for the 2022-2023 school year as well as the November 2022 Payroll Bills totaling \$108,868.10 for 2022-2023 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
2. To authorize the Superintendent of Schools to make the following revised transfers within accounts for the month of November 2022.
3. To accept the revised financial report of the Secretary for the month ending November 30, 2022: Balance on hand \$1,266,636.68.

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of November 30, 2022, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of November 30, 2022, after review

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of the Secretary’s monthly financial report (appropriations’ section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending November 2022.
5. To approve a Capital Reserve Account withdrawal of \$525,000 to fund the local costs related to the Boiler Replacement Project.
6. To approve a Capital Reserve Account Withdrawal of \$275,000 to fund the local costs related to the Building Envelope Project.
7. To approve the close-out of the Roof Replacement Project and authorize the return of \$248,179.32 in unexpended funds to the district’s Capital Reserve Account.
8. To approve the submission of an amendment for the ARP ESSER Federal Grant program due to adjusted local needs since the original grant submission.
9. To approve the district’s continued participation and membership in the following cooperative bids through May 2028:
 - Alliance for Competitive Energy Services (ACES) - Natural Gas Services - #E8801-ACESCPS
 - Alliance for Competitive Energy Services (ACES) - Electric Generation Services - #E8801-ACESCPS
10. To accept the following bids opened at 10:00 am on Thursday, December 15, 2022 for the district’s Boiler Replacement Project:
 - Guadelli Bros., Inc. - Base Bid \$482,000 - Alternate 1 - \$29,200
 - Kaser Mechanical LLC - Base Bid \$457,890 - Alternate 1 - \$37,900
 - Estock Piping Co, LLC - Base Bid \$319,000 - Alternate 1 - \$37,620

The bid submissions were reviewed by counsel and were found to be compliant with statutory requirements.

In addition, to approve the award of the bid to the lowest qualified bidder, Estock Piping Co, LLC, for the base bid of \$319,000 and alternate 1 for \$37,620 for a total bid award of \$356,620

Name	Motion	Yes	No	Abstain
Irene Hughes	2 nd	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson	1 st	X		
Meredith O’Donnell		X		

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EDUCATION:

1. To approve the 2022-2023 Beach Haven Safe Return Plan

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

PERSONNEL:

1. To accept the resignation of Daggi Ball as school counselor effective January 13th, 2022 with her last day of work being January 11th, 2022 based on her schedule.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson		X		
Meredith O'Donnell	2nd	X		

POLICY/REGULATION:

GOVERNANCE:

FACILITIES/OPERATIONS:

1. To acknowledge the performance of a Fire Drill on December 8th, 2022 and a Security Drill (Shelter in place) on December 15, 2022.
2. To acknowledge the performance of the school bus emergency evacuation drill on December 14, 2022

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

COMMITTEE REPORTS:

OLD BUSINESS:

NEW BUSINESS: The facilities use forms for the play rehearsals for January were approved but too late to make the agenda. They will be on the January agenda for retroactive approval.

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the

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meeting since the Board does not discuss such items in public.

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There were discussions and accolades for the Holiday Band and Music Production.

ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 5:12 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson		X		
Meredith O'Donnell	2nd	X		

Respectfully submitted,

Steven Terhune

School Business Administrator/Board Secretary