

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School
DATE: August 30, 2023
TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press, Press of Atlantic City and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Carol Labin	X	
Jane Romanowski <i>arrived by phone at 5:03pm</i>		X
Jen Tomlinson	X	
Meredith O'Donnell <i>by phone</i>	X	

Also present were Steven Terhune, Business Administrator, and Theodore Loeffler, Superintendent.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public Minutes of July 26, 2023

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin	2nd	X		
Jane Romanowski				
Jen Tomlinson				X
Meredith O'Donnell		X		

PRESENTATION: Mr. Loeffler- District Update- August 2023- enrollment update, security update, HIB Self Reflection, Mr. Berube is a finalist for the NJ School Boards Association Unsung Hero Award, preparations for the start of the school year, policy updates, construction updates, technology updates and the bus passing the NJ MVC inspection.

COMMUNICATIONS:

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Jane Romanowski arrived by phone for the meeting.

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. BE IT RESOLVED by the Beach Haven Board of Education that the July 2023 bills totaling \$67,357.29 for the 2023-2024 school years as well as the July 2023 Payroll Bills totaling \$29,436.17 for 2023-2024 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
2. To authorize the Superintendent of Schools to make the following revised transfers within accounts for the month of July 2023.
3. To accept the revised financial report of the Secretary for the month ending July 31, 2023: Balance on hand \$1,427,143.05

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of July 31, 2023, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of July 31, 2023, after review of the Secretary’s monthly financial report (appropriations’ section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or

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fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending July 2022.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson	2nd	X		
Meredith O’Donnell		X		

EDUCATION:

1. To approve the 2023-2024 Beach Haven Remote Plan
2. To approve the Beach Haven Board/District Goals for the 2023-2024 school year.
3. To approve the 2023-2024 District PD Plan
4. To approve the 2023-2024 Beach Haven Mentoring Plan
5. To approve (retroactively), Foundations Level K Workshop for Makaela Gevaras on August 10th, 2023.
6. To approve (retroactively) Schedule B compensation of \$45 per hour for 6 hours with a total of \$225.00 to Makaela Gevaras for attendance at Foundations Level K Workshop on August 10th, 2023 and Kindergarten Open House on August 30th, 2023.
7. To approve (retroactively), the 2023-2024 Updated Student Handbook.
8. To approve a field trip for the 2nd and 3rd grade to Betsy Ross House in Philadelphia on October 2, 2023
9. To approve a field trip for the 2nd and 3rd grade on October 16, 2023 to go to the Battleship of NJ in Camden.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson	2nd	X		
Meredith O’Donnell		X		

PERSONNEL:

1. To designate Jill Falletta as the acting Administrator in Charge during absences of the Principal.
2. To designate Catalina Martone as the acting Administrator in Charge during absences of the Principal.
3. To approve Catalina Martone as District Bilingual Interpreter.
4. To approve Zoe Deakyne to substitute for the 2023-2024 school year.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson	2nd	X		
Meredith O’Donnell		X		

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POLICY/REGULATION:

1. To approve the following Policies and Regulations on the first reading:
 - a. 5112 - Entrance Age

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

GOVERNANCE:

FACILITIES/OPERATIONS:

1. To approve School Safety and Security Plan for the 2023-2024 School year.
2. To approve 2023-2024 Sudden Cardiac Event Emergency Action Plan (Janet's Law)
3. To approve the use of facilities of the playground/courtyard for the P.T.A. from September 30th, 2023 through Oct. 1st, 2023 from 9 to 4pm for the Chowderfest parking fundraiser.
4. To approve the use of facilities of the playground/courtyard and bathrooms for the P.T.A. on October 7th, 2023 with rain date of October 8th, 2023 from 8 to 4pm for the Chowderfest parking fundraiser.
5. To approve the use of facilities of the gym for the P.T.A. on October 12th, 2023 at 2:45 pm through October 13th, 2023 at 3 pm for the BH P.T.A. Book Fair.

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson	1st	X		
Meredith O'Donnell		X		

COMMITTEE REPORTS:

OLD BUSINESS:

NEW BUSINESS:

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

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No member of the public wished to address the Board of Education at this time.

ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting will be adjourned at 5:08 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson	1st	X		
Meredith O'Donnell		X		

Respectfully submitted,

Steven Terhune

School Business Administrator/Board Secretary