

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School
DATE: January 24, 2024
TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press, Press of Atlantic City and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Carol Labin	X	
Jean Frazier	X	
Deborah Harkness <i>by phone</i>	X	
Jane Romanowski		X

Also present were Steven Terhune, Business Administrator, and Theodore Loeffler, Superintendent.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public Minutes of December 20, 2023
2. Executive Session Minutes of December 20, 2023
3. Reorganization Minutes of January 4, 2024

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin	2nd	X		
Jean Frazier		X		
Deborah Harkness		X		
Jane Romanowski				

PRESENTATION: Mr. Loeffler- District Update- January 2024 – no student suspensions for the year; HIB case affirmation on agenda; stairs have passed inspection; window to be installed soon; project punch lists nearing completion; agenda updates; nurse vacancy update; TREPS program; staff/student fitness update; Alladin Jr Production; winter WIN program.

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COMMUNICATIONS:

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation, or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. BE IT RESOLVED by the Beach Haven Board of Education that the January 2024 bills totaling \$33,472.38 for the 2023-2024 school years as well as the December 2023 Payroll Bills totaling \$117,989.96 for 2023-2024 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
2. To authorize the Superintendent of Schools to make the following revised transfers within accounts for the month of December 2023.
3. To accept the revised financial report of the Secretary for the month ending December 31, 2023: Balance on hand \$1,491,391.32.

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of December 31, 2023, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of December 31, 2023, after review of the Secretary's monthly financial report (appropriations' section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or

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fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending December 2022.
5. To acknowledge the filing of the following reports with the NJ Department of Education:
 - Title I Performance Report - December 21, 2023
 - Chapter 44 Health Benefits Report - January 18, 2024
6. To approve the submission of an amendment for the ESEA FY24 Federal Grant to include carry-over funds from the FY23 grant allocation.
7. To approve the following change in employee salary allocations against Federal Grant Funds for the 2023-2024 school year:
 - ESEA Title I
 - Suzanne Henry - 20-231-100-100 - Increase from \$2,684 to \$4,357
 - ARP ESSER
 - Joseph Elmo Jr - 20-487-100-100 - Increase from \$18,250 to \$22,158
8. To approve the submission of an amendment (amendment 2) for the ARP ESSER Federal Grant.
9. To request approval for a waiver from the NJ Department of Education, under N.J.A.C. 6A:23A-5.3, for exemption from Special Education Medicaid Initiative program requirements due to a projection of fewer than 40 eligible students.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jean Frazier	2nd	X		
Deborah Harkness		X		
Jane Romanowski				

EDUCATION:

1. To approve Melanie Buda to attend PreK Foundations Training for \$320 on February 6th, 2024.
2. To approve (retroactively) the addition of Grade 1 to the field trip on January 23rd, 2024, to the Novins Planetarium at Ocean County College.
3. To approve the Beach Haven updated Uniform Memorandum of Agreement Between Education and Law Enforcement.
4. To approve Makaela Gevaras for K-1 Writing Instruction Workshop by Empowering Writers on February 29th from 8:30-3:30 PM for \$175.00
5. To approve Jill Falletta and Theodore Loeffler to attend the Ocean County Teacher of the Year Recognition Program at the RWJBarnabas Health Arena, Toms River, New Jersey, on May 10th, 2024.

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6. To approve Joseph Elmo Jr. to attend the 2024 NJMEA Conference in Atlantic City on February 22nd, 23rd, and 24th of 2024. The total cost for registration and travel is \$336.00.
7. To approve a field trip for Preschool, Kindergarten, Grade 1, and Grade 2 to Jenkinson’s Aquarium in Point Pleasant Beach, NJ, from 9 AM to 1:30 PM on February 22nd, 2024, for \$406.00.
8. To approve a field trip for grades 4-6 to the Supreme Court of NJ in Trenton, NJ, on February 26th, 2024, from 8:25 AM- 2:45 AM. There is no cost for attendance.
9. To approve a field trip for grades 1 and 4 to the Monmouth Museum in Lincroft, NJ, on April 17th, 2024, from 8:45 AM to 2:30 PM for \$240.00.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin	2nd	X		
Jean Frazier		X		
Deborah Harkness		X		
Jane Romanowski				

PERSONNEL:

1. To accept the resignation of Catalina Martone as the school nurse, affirmative action officer, anti-bullying coordinator and specialist, and bilingual interpreter as of March 11th, 2024, with her last day of work being March 11th, 2024.
2. To approve the appointment of Jenna Oslovich as a long-term leave replacement School Counselor under our shared services agreement with Stafford Township.
3. To approve Karen Ennis as a substitute school for the 2023-2024 school year at \$30/hour.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin	2nd	X		
Jean Frazier		X		
Deborah Harkness		X		
Jane Romanowski				

POLICY/REGULATION:

GOVERNANCE:

1. Be It Resolved that the Beach Haven Board of Education affirms the Superintendent’s decision of an unfounded HIB in the following HIB case and approves the Superintendent to transmit a copy of the Board’s decision to the affected students’ parents:
 - a. HIB case numbers: BH Case #1

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin	2nd	X		
Jean Frazier		X		
Deborah Harkness		X		
Jane Romanowski				

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FACILITIES/OPERATIONS:

1. To acknowledge the performance of a fire drill on 1/3/24 and a security drill (Active Shooter Lockdown) on 1/10/24.
2. To approve the use of Willits Hall (gym) for the PTA on February 15, 2024, for a school dance from 4 pm to 8 pm.
3. To approve the use of Willits Hall (gym) for the PTA on February 29, 2024, for Family Fun Night from 4 pm-8 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jean Frazier	2nd	X		
Deborah Harkness		X		
Jane Romanowski				

COMMITTEE REPORTS:

OLD BUSINESS: Discussion about possible change order to address leak coming through the rising masonry wall that was not part of the project.

NEW BUSINESS: Nurse interview process.

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation, or negotiations, we ask that you see the Superintendent after the meeting since the Board does not publicly discuss such items.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting will be adjourned at 5:12pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin	2nd	X		
Jean Frazier		X		
Deborah Harkness		X		
Jane Romanowski				

Respectfully submitted,

Steven Terhune

School Business Administrator/Board Secretary