

BEACH HAVEN BOARD OF EDUCATION  
Beach Haven, NJ 08008

PUBLIC MINUTES  
BUSINESS MEETING

PLACE: Beach Haven Elementary School  
DATE: September 27, 2023  
TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press, Press of Atlantic City and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Carol Labin	X	
Jane Romanowski	X	
Jen Tomlinson	X	
Meredith O'Donnell	X	

Also present were Steven Terhune, Business Administrator, and Theodore Loeffler, Superintendent.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public Minutes of August 30, 2023

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

PRESENTATION: Mr. Loeffler- District Update- September 2023

NJSLA Spring Data Presentation

NJQSAC Performance Report – Determined to be High Performing

Other Updates: student reports going home soon; possible new student enrolling; review of policies on the agenda; parent concerns regarding Beach Haven/Southern Regional articulation; student meeting groups and concerns; 1<sup>st</sup> Principal for the Day student; professional development and field trips on the agenda; PTA is seeking volunteers and the start of the next WIN cycle.

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COMMUNICATIONS:

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. BE IT RESOLVED by the Beach Haven Board of Education that the September 2023 bills totaling \$216,062.63 for the 2023-2024 school years as well as the August 2023 Payroll Bills totaling \$24,477.21 for 2023-2024 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
2. To authorize the Superintendent of Schools to make the following revised transfers within accounts for the month of August 2023.
3. To accept the revised financial report of the Secretary for the month ending August 31, 2023: Balance on hand \$1,602,410.34

Board Secretary's Month Certification  
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of August 31, 2023, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of August 31, 2023, after review of the Secretary's monthly financial report (appropriations' section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or

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fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending August 2022.

5. To accept the following Federal Grant Final Report filings:

- ESEA Title I FY23 - Filed 09/13/2023
- ARP IDEA - Filed 09/13/2023
- IDEA FY23 - Filed 09/12/2023
- ESSER II - Filed 09/21/2023
- ESSER II Learning Acceleration - Filed 09/21/2023
- ESSER II Mental Health - Filed TBD

6. To approve the payment of the following salaries from the noted Federal Grant Funds for the 2023-2024 school year:

- Suzanne Henry - Title IA - 20-231-100-100 - \$2,684
- Suzanne Henry - IDEA - 20-250-100-100 - \$12,188
- Joseph Elmo Jr - Title IV - 20-265-100-101 - \$6,097
- Joseph Elmo Jr. - ARP ESSER - 20-487-100-100 - \$18,250
- WIN Stipends - ARP ESSER AL - 20-488-100-100 - \$15,000
- WIN Stipends - ARP ESSER AS - 20-490-100-100 - \$25,000
- Robert Barrett - ESSER II MH - 20-485-100-100 - \$4,581 (Jul-Sep)
- Counselor - ESSER II MH - 20-485-100-100 - \$1,239 (Jul-Sep)
- CST - ESSER II MH - 20-485-200-100 - \$6,200 (Jul-Sep)
- Counselor - ARP ESSER MH - 20-491-200-100 - \$11,150 (Oct-Jun)
- CST - ARP ESSER MH - 20-491-200-100 - \$18,600 (Oct-Jun)

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

EDUCATION:

1. To authorize the Beach Haven Affirmative Action Team to conduct the needs assessment and develop an updated comprehensive equity plan.
2. To approve a field trip for the pre-k, kindergarten and 1st grade on October 20, 2023, to go to Russo Farms in Tabernacle NJ.
3. To approve Catalina Martone to attend the NJAAP 32nd Annual School Health Conference on October 18, 2023, in Somerset, NJ.
4. To approve Cataline Martone to attend the HIB training program on October 2, 2023, in Toms River, NJ.

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5. To approve the submission of the New Jersey Learning Acceleration Program: High-Impact Tutoring Grant
6. To approve a field trip for the whole school to visit Cloverdale Park in Barnegat, NJ, on Friday, September 29, 2023.
7. To approve AnnMarie Deakyne to attend a workshop on differentiated instruction on Tuesday, November 14, 2023, in Galloway, NJ.

*The Board of Education and Administration reviewed the purpose of the High-Impact Tutoring Grant.*

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

PERSONNEL:

1. To approve Chloe Picione to substitute for the 2023-2024 school year.
2. To approve Ashley- Romero Garcia to substitute for the 2023-2024 school year.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson		X		
Meredith O'Donnell	2nd	X		

POLICY/REGULATION:

1. To approve the following Policies and Regulations on the second reading:
  - a. 5112 - Entrance Age
2. To approve the following Policies and Regulations on the first reading:
  - a. Policy 2419 Threat Assessment Team (M)- Updated
  - b. Regulations 2419 Threat Assessment Teams (M)

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

GOVERNANCE:

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FACILITIES/OPERATIONS:

1. To approve the use of facilities of the gym/bathrooms/kitchen and school yard from 4 pm-7 pm for the PTA on October 27th, 2023, for Truck or Treat and Halloween Parade.
2. To approve (retroactively) the use of gym facilities for the PTA for a “school kickoff” meeting on September 21, 2023, from 6 p.m. -9:30 p.m.
3. To approve a date change for the previously approved use of facilities of the playground/courtyard for the P.T.A. for Oct. 1st, 2023, from 8 a.m. to 4 p.m. for the Chowderfest parking fundraiser.
4. To approve a date change for the previously approved use of facilities of the playground/courtyard and bathrooms for the P.T.A .on October 1st, 2023, from 8 to 4 p.m. for the Craft Fair.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson		X		
Meredith O’Donnell	2nd	X		

COMMITTEE REPORTS:

OLD BUSINESS:

NEW BUSINESS: Revising the Pre-K program to align with current standards.

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

EXECUTIVE SESSION:

BE IT RESOLVED, That the Beach Haven Board of Education meet in Executive Session to discuss the following:

- a. Matters of Attorney/Client Privilege - Construction

Minutes of Executive Session proceeding will be made available to the public to the extent it does not divulge legally protected, confidential information and after the approval of said minutes by the Board. The Board of Education anticipates being in Executive Session for approximately 15 minutes and no action will be taken upon return to Public Session.

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Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson		X		
Meredith O'Donnell	2nd	X		

The Board of Education entered Executive Session at 5:20 pm.

ADJOURNMENT FROM EXECUTIVE SESSION:

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

The Board of Education returned to Public Session at 5:33pm.

ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting will be adjourned at 5:34pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

Respectfully submitted,

*Steven Terhune*

School Business Administrator/Board Secretary