

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School
DATE: January 22, 2024
TIME: 5:05 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date, time, and place mailed to the Clerk of the Municipality advertised in Asbury Park Press, Press of Atlantic City and mailed to the County Superintendent of Schools.

ROLL CALL:

| Name | Present | Absent |
|------------------------------|---------|--------|
| Irene Hughes | X | |
| Carol Labin <i>by phone</i> | X | |
| Jean Frazier <i>by phone</i> | X | |
| Deborah Harkness | | X |
| Jane Romanowski | X | |

Also present were Steve Terhune, Business Administrator, and Theodore Loeffler, Superintendent.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public Minutes of December 18, 2024
2. Reorganization Meeting Minutes of January 9, 2025

| Name | Motion | Yes | No | Abstain |
|------------------|--------|-----|----|---------|
| Irene Hughes | 1st | X | | |
| Carol Labin | | X | | |
| Jean Frazier | | X | | |
| Deborah Harkness | | | | |
| Jane Romanowski | 2nd | X | | |

PRESENTATION:

- Mr. Loeffler- District Update- January 2025 – Enrollment update; choice enrollment update; HIB update; student and staff training update; Wizard of Oz performance; and Unsung Hero nominations.
- SSDS Report for 1st reporting period.

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COMMUNICATIONS:

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation, or negotiations, we ask that you see the Administrator after the meeting since the Board does not publicly discuss such items.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. BE IT RESOLVED by the Beach Haven Board of Education that the January 2025 bills totaling \$103,823.93 for the 2024-2025 school year, as well as the December 2024 Payroll Bills totaling \$115,537.35 for 2024-2025, be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
2. To authorize the Superintendent of Schools to make the following revised transfers within accounts for the month of December 2024.
3. To accept the revised financial report of the Secretary for the month ending December 31, 2024: Balance on hand \$1,754,268.67.

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of December 31, 2024, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of December 31, 2024, after review of the Secretary's monthly financial report (appropriations' section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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4. To accept the financial report of the Treasurer of School Monies ending December 2024.
5. To approve the revised tuition agreement between Beach Haven School District and Barnegat School District for a student attending classes in Barnegat as the “RECEIVING DISTRICT” pursuant to McKinney Vento.
6. To request approval for a waiver from the NJ Department of Education, under N.J.A.C. 6A:23A-5.3, for exemption from Special Education Medicaid Initiative program requirements due to a projection of fewer than 40 eligible students.
7. To accept the Annual Comprehensive Financial Report and the Auditor’s Management Report for the school year ending June 30, 2024, prepared by Jump, Perry and Company, LLP. There are no findings or recommendations in this audit. The audit and all required supplemental materials were filed with the NJ Department of Education and other regulatory agencies prior to the filing deadline of January 15, 2025.
8. To approve the renewal of E-Rate services with the The Education Consortium (ECTS) for the 2025 Funding Year.
9. To approve the renewal of cooperative bidding services through Educational Data Services, Inc. in the amount of \$370 for the 2025-2026 school year. The savings during the 2024-2025 school year from these services totals \$9,990.
10. To approve the renewal of Right to Know/PEOSH reporting services with Strategic Environmental Consulting, Inc. in the amount of \$1,200 for the July 15, 2025 reporting period.
11. To approve the following updated employee salary allocations against Federal Grant Funds for the 2024-2025 school year:
 - 20-231-100-100 - Title IA FY25 - Suzanne Henry - \$2,642
 - 20-250-100-100 - IDEA Basic FY25 - Suzanne Henry - \$11,745
 - 20-265-100-100 - Title IV FY25 - Joseph Elmo - \$3,049

| Name | Motion | Yes | No | Abstain |
|------------------|--------|-----|----|---------|
| Irene Hughes | 1st | X | | |
| Carol Labin | | X | | |
| Jean Frazier | | X | | |
| Deborah Harkness | | | | |
| Jane Romanowski | 2nd | X | | |

POLICY/REGULATION:

1. To approve the following Policies and Regulations on the first reading:
 - Regulation 5116 - Education of Homeless Children
 - Policy 5512 - Harassment, Intimidation, or Bullying
 - Policy and Regulation 5516- Use of Electronic Communication Devices
 - Policy and Regulation 5533- Student Smoking
 - Policy 5701- Academic Integrity
 - Policy 5710- Student Grievance

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- Policy and Regulation 7441- Electronic Surveillance In School Buildings and on School Grounds
- Policy 8500- Food Services
- Regulation 9320 Cooperation with Law Enforcement Agencies

| Name | Motion | Yes | No | Abstain |
|------------------|--------|-----|----|---------|
| Irene Hughes | 1st | X | | |
| Carol Labin | | X | | |
| Jean Frazier | | X | | |
| Deborah Harkness | | | | |
| Jane Romanowski | 2nd | X | | |

PERSONNEL:

EDUCATION:

1. To approve Makaela Gevaras and Theodore Loeffler to attend the virtual Kindergarten Consortium on 2/7, 3/7, 4/8, and 5/16/25 from 2-3 pm for \$0.
2. To approve Eileen Ciceri to attend the Anti-Bullying Bill of Rights Act Webinar Series 2/10, 2/24, 3/20, 3/24, and 4/7/25 from 9:30-10:30 am for \$0.
3. To approve Theodore Loeffler, Jill Falletta, and Melanie Buda to attend the OCASA Teacher of the Year Recognition Program on Thursday, May 22, 2025, at 9 am. Travel costs for Melanie Buda and Jill Falletta are \$32.25
4. To approve the 2025-2026 Beach Haven School Calendar.

| Name | Motion | Yes | No | Abstain |
|------------------|--------|-----|----|---------|
| Irene Hughes | 1st | X | | |
| Carol Labin | | X | | |
| Jean Frazier | | X | | |
| Deborah Harkness | | | | |
| Jane Romanowski | 2nd | X | | |

GOVERNANCE:

FACILITIES/OPERATIONS:

1. To acknowledge the performance of a Janet’s Law Staff Training/Safety and Security Training Table top and exercise on 1/2/25, a Fire drill on 1/3/25, and an active shooter lockdown security drill on 1/7/25.

| Name | Motion | Yes | No | Abstain |
|------------------|--------|-----|----|---------|
| Irene Hughes | 1st | X | | |
| Carol Labin | | X | | |
| Jean Frazier | | X | | |
| Deborah Harkness | | | | |
| Jane Romanowski | 2nd | X | | |

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COMMITTEE REPORTS: Negotiations Committee has a scheduled negotiations meeting with the BHEA on January 27, 2025

OLD BUSINESS: Facility Use Policy is under review by counsel

NEW BUSINESS: Review of Architect Proposals Received and process to be determined at February meeting.

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation, or negotiations, we ask that you see the Superintendent after the meeting since the Board does not publicly discuss such items.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

ADJOURNMENT

BE IT RESOLVED; the Board of Education meeting will be adjourned at 5:17pm.

| Name | Motion | Yes | No | Abstain |
|------------------|--------|-----|----|---------|
| Irene Hughes | 1st | X | | |
| Carol Labin | | X | | |
| Jean Frazier | | X | | |
| Deborah Harkness | | | | |
| Jane Romanowski | 2nd | X | | |

Respectfully submitted,

Steven Terhune

School Business Administrator/Board Secretary