

BEACH HAVEN BOARD OF EDUCATION  
Beach Haven, NJ 08008

PUBLIC MINUTES  
BUSINESS MEETING

PLACE: Beach Haven Elementary School  
DATE: July 24, 2024  
TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time, and place mailed to the Clerk of the Municipality advertised in Asbury Park Press, Press of Atlantic City and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Carol Labin	X	
Jean Frazier	X	
Deborah Harkness	X	
Jane Romanowski	X	

Also present were Steven Terhune, Business Administrator, and Theodore Loeffler, Superintendent.

FLAG SALUTE: Pledge of Allegiance to the Flag

**PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:**

1. Regular Monthly Public Minutes of June 26, 2024

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jean Frazier	2nd	X		
Deborah Harkness		X		
Jane Romanowski		X		

PRESENTATION: Mr. Loeffler- District Update- July 2024 – increased student enrollment; summer program update; revised policies; agenda items and curriculum updates.

COMMUNICATIONS:

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COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation, or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. BE IT RESOLVED by the Beach Haven Board of Education that the June 2024 bills totaling \$13,072.59 for the 2023-2024 school year and July 2024 bills totaling \$38,655.02 for the 2024-2025 school year as well as the June 2024 Payroll Bills totaling \$111,809.33 for 2023-2024 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
2. To authorize the Superintendent of Schools to make the following revised transfers within accounts for the month of June 2024.
3. To accept the revised financial report of the Secretary for the month ending June 30, 2024: Balance on hand \$1,556,685.04.

Board Secretary's Month Certification  
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of June 30, 2024, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of June 30, 2024, after review of the Secretary's monthly financial report (appropriations' section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending June 2024.

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5. To accept the award by the Alliance for Competitive Energy Services (ACES) cooperative for the supply of natural gas to UGI Energy Services for the period from December 2024 through December 2026.
6. To accept the Beach Haven PTA donation of \$1481 59 for two outdoor picnic tables.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jean Frazier	2nd	X		
Deborah Harkness		X		
Jane Romanowski		X		

POLICY/REGULATION:

1. To approve the following Policies and Regulations on the second reading:
  - Policy 5350- Student Suicide Prevention-M
  - Policy 3421.13 Postnatal Accommodations- M
  
2. To approve the following Policies and Regulations on the first reading:
  - Policy 0164.6- Remote Public Board Meeting During a Declared Emergency (Abolished)
  - Policy 2200- Curriculum Content- (M)
  - Policy & Regulation 3160- Physical Examination (M)
  - Policy & Regulation 4160 - Physical Examination (M)
  - Regulation 5200- Attendance (M)
  - Policy 5350- Student Suicide Prevention (M)
  - Policy 7231- Gifts from Vendors (Abolished)
  - Policy 8420- Emergency and Crisis Situations (M)
  - Policy and Regulation 8467- Firearms and Weapons (M)
  
3. To suspend bylaw 0131 and adopt:
  - Regulation 2411 M Guidance Counseling M
  - Policy 2421 Career and Technical Education M
  - Policy 2422 – Comprehensive Health and Physical Education M
  - Regulation 2460.1 – Special Education - Location, Identification, and Referral M
  - Regulation 2460.8 – Special Education - Free and Appropriate Public Education M
  - Regulation 2460.16 – Special Education -Instructional Material to Blind or Print-Disabled Students M
  - Policy & Regulation 5111 - Eligibility of Resident/Nonresident Students M
  - Policy 5512 Harassment, Intimidation, or Bullying M
  - Policy & Regulation 8461 – Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, Other Drug Offenses M
  - Regulation 2200 Curriculum Content M
  - Policy & Regulation 2520 – Instructional Supplies M

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Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jean Frazier		X		
Deborah Harkness	2nd	X		
Jane Romanowski		X		

PERSONNEL:

1. To approve the Superintendent’s Annual Evaluation for the 2023-2024 school year.
2. To approve Eileen Valerio, Marie Marucci, Anne Riordan, Michele Alberts and Jennifer Sholl, and Beth Keklak as a substitute Nurse for the 2024-2025 school year.
3. To approve the following substitutes for the 2024-2025 school year: Cathy Reilly, Jan Gartland, Ellen Reilly, Edward Ronk, Mary Mirisola, and Karen Ennis.
4. To approve Jim Ciulla as a substitute bus driver for the 2024-2025 school year.
5. To approve Dan Chandler as a substitute custodian for the 2024-2025 school year.
6. To approve Kathy Hopkins for Occupational Therapy Services for the 2024-2025 school year at a rate of \$54.33 per hour.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jean Frazier	2nd	X		
Deborah Harkness		X		
Jane Romanowski		X		

EDUCATION:

1. To approve the Beach Haven Danielson evaluation and rubrics for the 2024- 2025 school year.
2. To approve Jessica Wiehr as a home instructor for the 2024 -2025 school year.
3. To approve Theodore Loeffler as District School Safety Specialist.
4. To approve the 2024-2025 Beach Haven Remote Plan.
5. To approve the Beach Haven Board/District Goals for the 2024-2025 school year.
6. To approve the 2024-2025 District PDP Plan.
7. To approve the 2024-2025 Updated Parent/Student Handbook.
8. To designate Jill Falletta as the acting Administrator in Charge as needed during the absences of the Principal.
9. To approve the Comprehensive Equity Plan.
10. To approve the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials.
11. To approve (retroactively) Brian Ball to attend North/South Facilities Training at Gateway Regional High School on July 23rd, the cost is \$0.
12. To approve Jill Falletta as an Informal Mentor to Beth Cartegna.
13. To approve a field trip for the 3rd and 5th grade on September 18, 2024, to go to the United States Mint in Philadelphia PA.

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14. To approve a field trip for the Prek, K, and 1st grade on October 11, 2024, to go to Russo Farms in Tabernacle NJ.
15. Approve students of Employees under 52, 24, 20, 21, 326, as under policy 5111.
16. To approve Jill Falletta to attend the NJ CTOY Fall Leadership Retreat in Hasbrouck Heights, NJ on October 18 & 19, 2024. The cost is \$159.72.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jean Frazier	2nd	X		
Deborah Harkness		X		
Jane Romanowski		X		

GOVERNANCE:

FACILITIES/OPERATIONS:

1. To acknowledge the performance of a Fire drill on 7/11/24 and a Shelter-in-place security drill on 7/11/24.
2. To approve the use of facilities of the school yard/bathrooms on October 12, 2024 for the PTA craft fair from 9am to 3:30pm. (rain date 10/13/24).

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jean Frazier	2nd	X		
Deborah Harkness		X		
Jane Romanowski		X		

COMMITTEE REPORTS:

OLD BUSINESS:

NEW BUSINESS:

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation, or negotiations, we ask that you see the Superintendent after the meeting since the Board does not publicly discuss such items.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

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EXECUTIVE SESSION:

BE IT RESOLVED, That the Beach Haven Board of Education meet in Executive Session to discuss the following:

- a. Litigation

Minutes of Executive Session proceedings will be made available to the public to the extent it does not divulge legally protected, confidential information and after the approval of said minutes by the Board. The Board anticipates being in Executive Session for approximately 15 minutes and no action will be taken upon return to public session.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jean Frazier		X		
Deborah Harkness		X		
Jane Romanowski	2nd	X		

The Board of Education entered Executive Session at 5:11 pm

ADJOURNMENT FROM EXECUTIVE SESSION:

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Carol Labin		X		
Jean Frazier	1st	X		
Deborah Harkness	2nd	X		
Jane Romanowski		X		

The Board of Education returned to public session at 5:36 pm

ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting will be adjourned at 5:37 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Carol Labin	2nd	X		
Jean Frazier	1st	X		
Deborah Harkness		X		
Jane Romanowski		X		

Respectfully submitted,

*Steven Terhune*

School Business Administrator/Board Secretary